MINUTES

COMMITTEE MEMBERS PRESENT
Robert Harbour - Chair  
Mark Clark – Member  
Eric Rustand – Member  
Dr. Marlene Rodriguez - Member  
Wilette Diggs – Member

OTHERS PRESENT
Renee LaChance – Director of Employment  
Christina Cruz – Senior Accounting Manager  
Martin Godfrey – Benefits Manager  
Renee Weatherless – Director of Finance  
Michelle Knudson – UHC  
Sheri Gilbert – Valley Schools  
Robert Garcia – UHC

MEETING CALLED TO ORDER
Mr. Harbour called the meeting to order at 5:35 p.m.

QUORUM
A quorum was present.

INFORMATION / ACTION ITEM

<table>
<thead>
<tr>
<th>CALL TO THE AUDIENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>No one requested to speak.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADDITION OF DR. MARK STEGEMAN TO THE BOARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Harbour indicated that Dr. Stegeman was appointed to join the EBT Trust Board.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MEETING MINUTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Harbour asked the Board members to review the May 15th minutes. The minutes were approved.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MOTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Rustand made a motion to approve the May 15th meeting minutes. Mr. Clark seconded the motion. Motion passed 5-0.</td>
</tr>
</tbody>
</table>
OLD BUSINESS

Clinical Program Full Review

Ms. Knudson with United HealthCare presented the Clinical Overview.

Mr. Rustand asked UHC to see if instead of using the overall book of business as a benchmark, that other school Districts be used as the benchmark. Michelle indicated that she would look into this possibility.

Mr. Rustand asked UHC to provide some insight as to why the cost of a recent transplant cost so much more than expected.

Ms. Knudson requested that TUSD provide more communications around the importance of the outreach program to employees.

Mr. Rustand suggested that in future planning, TUSD may want to consider to base the HSA contribution on participation in programs to increase engagement.

Mr. Harbour requested that Ms. Knudson work with OptumRx to provide a breakdown of recent payments to determine how much interest OptumRx paid out to TUSD due to the outstanding rebates that were not paid to TUSD until well after expected.

Employer HSA Contribution Distribution Time Frame

During future planning sessions the HSA contribution distribution schedule will be discussed.

NEW BUSINESS

April, May & June Financials - Review and Approval

Mr. Harbour requested that the Prior Year Comparison Statement (operating cash flow section) be retitled to “Statement in Change of Cash Flow.”

Mr. Harbour asked Ms. Cruz to look into the lag time of posting interest paid by the County to the account statement.

Ms. Gilbert with Valley Schools indicated that she would invite Charlie Broucek with Hays Companies to discuss the IBNR calculation and methodology.

Mr. Rustand requested that Ms. Gilbert provide the per month per member (PMPM) administrative costs for medical and pharmacy for this year and last year.

EBT Funds for Capital Purchases in Benefits

Ms. LaChance explained to the Board that there is not currently a process or procedure in place to approve capital purchases for the Benefits Department. The Board decided that for any purchases above $5,000, the Board would need to be consulted.
Staff/Trust Board Annual monthly agendas on annual basis

Mr. Harbour requested of TUSD staff that a calendar of events be generated and provided to the Board in preparation for long-term planning.

Strategic Planning

The Board agreed to start strategic planning in October.

Timing of Withholding of Employee Premiums from their Pay Checks

Mr. Rustand provided that a few new teachers at TUSD reached out to him with concerns about the 20 deduction schedule that TUSD follows. It was provided to him that the current deduction schedule is TUSD policy.

The TUSD team said they will look for opportunities to better communicate this to new employees.

Mr. Harbour indicated that he would like that a new Chair be appointed by the December meeting.

NEXT EBT MEETING DATE

The EBT set the upcoming meeting dates to September 18, 2017 and October 16, 2017.

Mr. Harbour asked if there was a motion to adjourn the meeting.

The meeting was adjourned at 7:30 p.m.

Approved this __________________day of ____________________________.

TUSD EMPLOYEE BENEFITS TRUST BOARD

By ______________________________

Robert Harbour, Chairperson