Employee Benefits Trust Meeting  
1010 E. 10th St.  
Tucson, Arizona 85719  
Maroon Conference Room  
August 20th, 2018  
5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT
Mark Mansfield - Chair  
Dr. Mark Stegeman - Member  
Mark Clark - Member  
Dr. Marlene Rodriguez - Member  
Eric Rustand - Member  
Wilette Diggs - Member

OTHERS PRESENT
Renée Heusser - Director, Human Resources. TUSD  
Keri Wiley - HR Assistant, TUSD  
Cristina Cruz - Senior Accounting Manager, Finance, TUSD  
Jose Rodriguez – Benefits Analyst, TUSD  
Jamison Davis - Hays Companies  
Christy Todd - Valley Schools  
Traci Van Kley - United Healthcare

MEETING CALLED TO ORDER
Mr. Mansfield called the meeting to order at 5:30 p.m.

QUORUM
A quorum was present.

INFORMATION / ACTION ITEM

CALL TO THE AUDIENCE
No one requested to speak.

MEETING MINUTES
Mr. Mansfield asked the Board members to review the minutes. The minutes were approved.

MOTION

Dr. Marlene Rodriguez made a motion to approve the May, 14th minutes.  
Mr. Mansfield seconded the motion.  
Motion passed 4-0. [Dr. Stegeman]
OLD BUSINESS

Board Member Vacancy - (ACTION)

Two applications have been received. This action is tabled until next meeting.

CLAIMS AUDIT- (ACTION)

Christy Todd and Jamison Davis presented their recommendation regarding a claims audit. Their recommendation was to use BMI based on their pricing and their specialty being medical and pharmacy auditing. The board would like to see other proposals before making a decision on which company to use for the claims audit. Valley Schools will provide additional information on pricing. Christina Cruz will check with Barbara Armstrong to see when the last audit was. This action is tabled until next meeting.

NEW BUSINESS

April and May Financials

Ms. Cruz presented the April and May Financials. Mr. Mansfield requested the June financials be emailed to the EBT board members the following day. The Board had discussion regarding which tier drugs cost the most and the fact that there was a jump in prescription drugs in April 2018. Traci Van Kley with United Healthcare said she would investigate and let us know. There was general discussion by the Board on what constitutes Restricted Funds

SUBSTITUTE TEACHERS

Renee Heusser provided a summary of the information that was provided to the Governing Board regarding bringing subs back in-house.

PLAN YEAR

There were no changes to the plan year.

NEXT EBT MEETING DATE

Mr. Mansfield asked for a motion to skip the September board meeting and schedule one for October. Mr. Eric Rustand seconded the motion. The next EBT meeting date will be October 22, 2018.
ADJOURNMENT

Mr. Mansfield asked for a motion to adjourn the meeting. Dr. Marlene Rodriguez seconded the motion.

Meeting was adjourned at 6:48 p.m.

Approved this _________________ day of _________________________________.

TUSD EMPLOYEE BENEFITS TRUST BOARD

By _________________________________.

Mark Mansfield, Chairperson