MINUTES

COMMITTEE MEMBERS PRESENT
Mark Mansfield - Chair
Wilette Diggs - Member
Dr. Marlene Rodriguez - Member
Eric Rustand - Member
Dr. Mark Stegeman – Member (arrived at 5:50 pm)
Mark Clark – Member

OTHERS PRESENT
Renée Heusser - Director, Human Resources, TUSD
Christina Cruz – Sr. Accounting Manager, Finance, TUSD
Renee Weatherless – Executive Director of Financial Services, TUSD
Kevin Startt, - Director of Purchasing, TUSD
Christy Todd – Valley Schools
Keri Wiley - HR Assistant, Benefits, TUSD

MEETING CALLED TO ORDER
Mr. Mansfield called the meeting to order at 5:30 p.m.

QUORUM
A quorum was present.

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<th>INFORMATION / ACTION ITEM</th>
<th>MOTION</th>
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<td>CALL TO THE AUDIENCE</td>
<td>No one requested to speak.</td>
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MEETING MINUTES
Mr. Mansfield asked the board to approve the January 14th, 2019 minutes. The minutes were approved based on the following corrections:

Dr. Rodriguez made a motion to approve the January 14th, 2019
OLD BUSINESS

Optum Rx- Formulary Drug List

Dr. Rodriguez reviewed the drug list given to her by Optum Rx. She noted some of the drugs will be grandfathered. Dr. Rodriguez stated she would like more information on one drug that may impact 331 employees. She would like to know what drug that is.

Christy Todd will provide a list of the drugs for the next EBT meeting.

Mr. Mansfield brought up the appeal process, Christy Todd stated she will pull information on the appeal process and provide it at the next EBT meeting.

There were concerns regarding who has the fiduciary responsibility for Optum Rx. Can the EBT Board pass the responsibility to the plan administrator? Renee Heusser will check with legal about the responsibility.

Specific Pharmacy J-codes

Mr. Rustand brought up concerns regarding specific J-code claims and how they are being billed, through the medical or pharmaceutical side? Mr. Rustand requested a report of all the J-code claims for the past 24 months for both in and out of network claims. Christy Todd will get the reports from United Healthcare and provide those for the next EBT meeting.

Investment Advisor- Continued Use of Wells Fargo

Mr. Mansfield would like to know what is our contractual agreement with Wells Fargo? Do the EBT Board investments fall under banking services or investment services? Kevin Startt will look at TUSD’s banking services contracts and financial advising/investments services contracts. Renee Heusser will check past EBT minutes for contractual arrangements with Wells Fargo.

RFP Process

Kevin Startt explained the discussion of the RFP process will take place during the Executive Session with the Board Members due to the sensitivity of the information being discussed.
New Trust Board Status

Renee Heusser rescinded her application for membership on the TUSD Employee Benefits Trust Board. Dr. Stegeman stated there were three applicants for the position and it was listed on the Governing Board Meeting for Tuesday, March 12, 2019.

Procurement of Benefits Consulting Service

Dr. Stegeman has asked the Governing Board to direct the EBT to do a RFP for a benefits consultant. It is on the agenda for the 3/12/2019 meeting. The current contract with Valley Schools is expiring in six months.

NEW BUSINESS

December and January Financials

Christina Cruz presented the financials. Mr. Rustand motioned to approve the December and January financials. Mr. Clarke seconded the motion, the financials were approved.

NEXT EBT MEETING DATE

Mr. Mansfield made a motion to set the date for the next EBT meeting before the board recessed to the Executive Session. Dr. Rodriguez seconded the motion, the motion passed 6-0.

The next EBT Board meeting will be April 15th, 2019.

Executive Session- Discuss Medical Claims RFP

Mr. Mansfield proposed the Board move into the Executive Session, the other attendees were dismissed.

Adjournment

Mr. Clarke made a motion to return to the EBT Board meeting, Eric Rustand seconded the motion.

Mr. Rustand made a motion to adjourn the EBT Board meeting, Dr. Rodriguez seconded the motion.

Meeting adjourned 8:07 pm.
Approved this __________ day of ____________________.

TUSD EMPLOYEE BENEFITS TRUST BOARD

By ______________________________

Mark Mansfield, Chairperson