# MINUTES

## COMMITTEE MEMBERS PRESENT
Mark Mansfield - Chair  
Dr. Mark Stegeman – Member (arrived at 5:40 pm)

## COMMITTEE MEMBERS PRESENT VIA TELEPHONE
Mark Clark – Member  
Wilette Diggs – Member  
Peter Herran - Member

## COMMITTEE MEMBERS ABSENT
Dr. Marlene Rodriguez – Member  
Eric Rustand – Member (due to conflict of interest)

## OTHERS PRESENT
Renee Heusser – Director, Human Resources, TUSD  
Jose Rodriguez Jr. - Benefits Sr. Coordinator, TUSD  
Kevin Startt – Director of Purchasing, TUSD  
Keri Wiley - HR Assistant, Benefits, TUSD

## MEETING CALLED TO ORDER
Mr. Mansfield called the meeting to order at 5:32.

## QUORUM
A quorum was present.

## INFORMATION / ACTION ITEM

<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>MOTION</th>
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<tbody>
<tr>
<td>Motion and vote to recess Regular Meeting to Executive Session – Discuss the Scope of Work for a Benefits Consultant. Mr. Clark made a motion to recess Regular Meeting to Executive Session. Mr. Herran seconded the motion. Motion passed 4 - 0.</td>
<td>Mr. Clark made a motion to recess Regular Meeting to Executive Session. Mr. Herran seconded the motion. Motion passed 4-0</td>
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ACTION ITEM
Motion and vote to recess Executive Session and reconvene Regular Meeting. Dr. Stegeman made a motion to adjourn the Executive Session and reconvene to Regular Meeting. Ms. Diggs seconded the motion. Motion passed 5 - 0.

ACTION ITEM
Motion to approve the Scope of work as presented with modifications recommended by the EBT Board. Mr. Herran made a motion to approve the Scope of work with modifications recommended by the EBT Board. Dr. Stegeman seconded the motion. Motion passed 5 – 0.

ACTION ITEM
Motion to authorize TUSD and post RFP to the public. Ms. Diggs made a motion to authorize TUSD and post RFP to the public. Dr. Stegeman seconded the motion. Motion passed 5 – 0.

CALL TO THE AUDIENCE
No one requested to speak.

NEXT EBT MEETING DATE
The next EBT Board meeting will be August 19th, 2019.

ADJOURNMENT
Dr. Stegeman made a motion to adjourn the meeting, Ms. Diggs seconded the motion. Motion passed 5 – 0.