Technology Oversight Committee Meeting Minutes

Date: January 6, 2016
Time: 4:00 p.m. – 5:30 p.m.
Place: TUSD Technology Services Conference Room
1010 E. Tenth St., Bldg. B

Committee Members Present: Cindy Dooling, Andrew Gardner (Vice Chair), Kristel Foster (Governing Board Member), Steve Peters, Lori Riegel (Chair)

Committee Members Absent: Doug Baker, Harry McGregor

Staff Present: Scott Morrison, Andrea Marafino

CALL TO ORDER – Meeting was called to order at 4:12 p.m.

ACTION ITEM – Approval of December 1, 2015 Meeting Minutes – Cindy Dooling moved to approve the minutes, Steve Peters seconded the motion and all approved.

INFORMATION ITEMS

• Upcoming RFPs – Scott noted that upcoming RFPs include the Student Placement System RFP and Evidence-Based Accountability System RFP. The department plans to post both RFPs this winter.
• Bond Election Task Group Update – Lori met with Bryant Nodine regarding the upcoming bond process. Focus groups consisting of 6-8 people with knowledge of the bond items will form in January. Items being considered must be infrastructure or other long-term/20-year investment items, such as improved security, increased bandwidth, increased power, improved spaces for team-based learning, digital library implementation and data warehouse implementation. Upcoming meeting dates for focus groups will be January 16 at 10am and January 19 at 6pm. Lori will tentatively attend on January 16 and Cindy will tentatively attend on the January 19.
• Instructional Technology Task Group – Steve volunteered to coordinate the Instructional Technology Task Group.
• Research and Planning Task Group – Lori stated than an update on this group will be provided at a future meeting.
• Recruitment of Open Seats – Lori reiterated that committee members need to recruit from their IT connections (both students and community members) and prospective members should attend a meeting prior to applying.
• Spring Retreat – The committee agreed that the retreat should be held at a TUSD facility. Department staff will contact Santa Rita High School to determine if there is a space available to conduct the retreat on March 28 from 9am-2pm.
• Five-Year Plan Update – There is no update on the five-year plan at this time. Scott has met with Dr. Sanchez regarding a potential 1-to-1 initiative, possible bond initiatives and data warehouse plans that would align with the Strategic Plan.
• Lifecycle Replacements Update – Scott provided an update on district devices that are currently outdated noting that a major district-wide refresh will be a challenge with the budget cuts anticipated for FY16-17. As an alternative, the department is evaluating small form factors as a replacement device option due to the lower cost.
• Synergy Update – The district is continuing to make progress on the new Student Information System implementation. After much collaboration between multiple vendors, the production environment is near completion. The FY14-15 data has been successfully migrated and the FY15-16 data migration is in process. Training schedules have also been finalized and the department expects to begin training this spring.

CALL TO THE AUDIENCE – None present.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for February 3, 2016 at 4:30 p.m.

ADJOURNMENT – Meeting was adjourned at 5:29 p.m.