MINUTES

Committee Members Present:
Robert O’Toole-Chairperson
John Hingle
Harry McGregor
Thomas Meyer
Theo Gomez
John Velasquez

Committee Members Absent:
Derek Masseth

TUSD Staff Present:
John Bratcher
Brian MacMaster
Jay Johnston
Sarah Bratcher
John Carroll

Guests Present:
Mark Stegeman
Mary Terry Schiltz
Judy Burns
Mike Bernstein
Alex Hingle
Brad Feder

ITEM

MEETING CALLED TO ORDER
Bob O’Toole called the meeting to order.

An official meeting was called to order at 4:17 p.m. and there was an adequate amount of members at the meeting to have a quorum.

ANNOUNCEMENTS
Next Governing Board meeting is scheduled for Tuesday, January 11, 2010

Bob O’Toole requested any comments or corrections in regards to the November 23, 2009 meeting minutes.

No comments or corrections. Motion was made to approve the meeting minutes. Harry MacGregor made the motion to approve and John Hingle seconded the motion. November 23, 2009 meeting minutes were approved.

Jay Johnston resignation announcement

Jay Johnston made an announcement that he will be leaving TUSD and John Carroll will become the interim Chief Operations Officer.
**ACTION ITEMS**

A. RFP for WAN Services Update

B. RFP for Internet Services Update

C. Procedures available to the committee to review RFP reqs for award of bids

D. Technology Infrastructure Plan Discussion

Discussion was made about an update on WAN RFP and the Internet Services. Jay Johnston said that both bids have closed and there were 4 bidders for the internet and 5 bidders for the WAN for a total of 9 submissions. For the internet, 2 vendors presented while 2 other vendors opted out of presenting. For the WAN, 3 vendors presented while 2 other vendors opted out of presenting. WAN is scheduled for next week with best 3 out of 5. For the internet, the RFP committee has a proposal on the table so there will be no need for a best of show.

Jay Johnston provided to the TOC, a document (picture) about problems with bandwidth. He stated that since the override did not pass, they are thinking of ways to fix the problems with the funds they currently have, citing greatest needs first and then a trickle down affect to the rest of the sites.

There was a discussion made about how the Governing Board must award the RFP before TOC can talk about it. There was also a discussion about whether or not someone was going to talk to the TOC about the RFPs. There was also a discussion about the TOC Charter – TOC decided to defer this discussion and come back to it.

There was a discussion about the Infrastructure Plan. Brian MacMaster stated that it is based off of the RFP proposal and the standards have not changed. The Technology TaskForce Committee is meeting twice a month.

There was a discussion about the Educational Technology Plan and what kind of technology they will be using at the schools. Brian stated that some of the Technology Department attends the TaskForce meetings. Bob O'Toole asked if it was possible for the TOC to participate and listen in on the meetings. Brian MacMaster said that he would ask the committee if it is possible.
E. Update on E-Rate Application Status

There was a discussion about the current E-Rate application. Brian MacMaster stated that the only thing they are waiting on is for the audit to be turned in to the SLD. They cannot move forward with the process until it is turned in. Jay Johnston stated that they have answered all of the questions and are now just waiting to hear from the SLD.

F. Technology Procurement process, purchases outside formal RFP’s

There was a discussion made about the staff providing information on amount of purchases that are not in RFP’s, title grants, or State contracts. Bob O’Toole will put together a memo and send to Brian MacMaster and John Carroll requesting the information. It was decided that it would be broken down by: Total amount by location and funding source in order to make sure that the best price possible is found.

G. ERP Update

There was a discussion about the ERP Implementation. The implementation was on 01/11/2010. Brian MacMaster stated that over the weekend the racks, etc. were put in and ready.

H. Review of TOC Charter

There was a discussion about the TOC Charter. Bob O’Toole, John Hingle and Jay Johnston revised the current TOC Charter and will continue to develop a new TOC Charter.

CALL TO THE AUDIENCE

CONFIRM AND SCHEDULE

MEETING ADJOURNED
Meeting was adjourned at 5:55p.m.

Approved _________________
sbb
01-11-2010 Technology Oversight Committee/Minutes