Technology Oversight Committee Meeting Minutes

Date: January 11, 2017
Place: TUSD Technology Services Conference Room
1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Cindy Dooling, Kristel Foster (Governing Board Member), Harry McGregor, Steve Peters, Lori Riegel (Chair), Duncan Simpson (Rincon Senior)

Committee Members Absent: Doug Baker, Andrew Gardner (Vice Chair), Michelle Simon, Yi Xiao Yue (Sabino Senior)

Staff Members Present: Scott Morrison, Andrea Marafino, Kevin Startt

CALL TO ORDER – Meeting was called to order at 4:10 p.m.

ACTION ITEM
Approval of November 30, 2016 Meeting Minutes – Cindy moved to approve the minutes, Harry seconded the motion and all approved.

INFORMATION ITEMS
• Technology Procurement Update
  o Upcoming Board Meeting - No technology-related RFPs have been submitted for Board approval in January. Scott noted that the Department is in the process of renewing the District’s Microsoft Agreement.
  o RFP for E-Rate Eligible Network Upgrades – Prior to discussing the current E-Rate RFP, Scott noted that the District was recently awarded E-Rate funding for all Category 1 and 2 projects that were included on the current fiscal year’s E-rate application (up to $1.4M). Andrea stated that the evaluation committee for the current E-Rate RFP has been formed and the committee will meet to review the proposals on January 20. Doug, Harry, and Duncan need to make an appointment with the Purchasing Dept. to sign the confidentiality and conflict of interest forms prior to participating in the evaluation process.
  o RFP for Computer Usage Tracking Software – An initial draft of this RFP will be sent to Cindy and Harry to review.
• Update on Student Access of Computers and Printers at RUHS Library – Duncan informed the committee that the printers were replaced and are now working, however, there are still not enough computers in the library and the librarian does not want the responsibility of managing COWs. It was noted that the District should consider looking into a locking system in order to allow the COWs to be utilized in the library.
• Mooreseville’s “Digital Conversion” – Laurie shared this Cisco case study about the Mooresville School District’s one-to-one computing initiative, which entails deploying technology in ways that improve instruction by increasing student engagement. The focus of the initiative is on curriculum and instruction rather than technology.
• Update on Collaborative Instructional Technology Planning Document – Lori noted that she has created a Google document and shared it with Steve, Duncan, and Andrew.
• Digital Curriculum Sustainability Conference – Lori shared information regarding the Digital Curriculum Sustainability Discussion taking place in Phoenix on February 16.
• Synergy Update – Scott noted that the District completed its first Synergy rollover during winter break in preparation for course selection. He also stated that progress is being made with A2EDS, but we are waiting for an additional release and also have an upcoming meeting with ADE CIO Mark Masterson and Edupoint to discuss the process.

CALL TO THE AUDIENCE – None.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for February 15 at 4:00 p.m.

ADJOURNMENT – The meeting was adjourned at 4:44 p.m.