Tucson Unified School District
Technology Oversight Committee Meeting

MINUTES

Date: January 21, 2014
Location: Technology Conference Room
1010 E. Tenth St., Bldg. B

Committee Members Present: Ashton Bergstrand (Vice Chair), Jeff Coleman, Andrew Gardner, Harry McGregor (Chair), Steve Peters, Robb Pinegar

Committee Members Absent: Doug Baker, Michael Hicks (Board Member), Cam Juárez (Board Member)

Staff Members Present: Rabih Hamadeh, Damon Jackson (CIO), Andrea Marafino, Kevin Startt

Guests: None

Call to Order: Meeting was called to order at 4:30 p.m.

ACTION ITEM – Approval of Minutes from November 19, 2013: Andrew Gardner moved to approve the minutes, Steve Peters seconded the motion and all approved

Call to the Audience: No audience present

Executive Session – IT Infrastructure Modernization Initiatives: Canceled due to lack of attorney-client privilege.

Update from TUSD CIO:
• New/upcoming activities –
  o Master Scheduler Project – The district has engaged Tyler Technologies to provide this service. Tyler will be working with the schools for three weeks during the month of February to develop a master schedule at each site.
  o Curriculum Management Platform – The district is creating a platform to provide a single point of access for teachers to find curriculum resources.
  o Data Center Assessment – The district has engaged HyeTech to evaluate our environment. They are in the process of finalizing their findings.
  o Archiving Project – Payroll and Benefits have started the process of getting transcript data archived and searchable.
  o Asset Management/Inventory Project – The district has plans to expand the existing Follet software that is currently being used in the libraries to manage/track campus inventory. There are also plans to engage a project manager to address asset management district-wide.

  • Modernization Initiatives – Provided an ITIMI Project budget update, including a breakdown of items that were insufficiently budgeted.

  • Parent/Guardian Alert System – Postponed.

  • Efficiency Review by Gibson Consulting Group – The process has started and the full report will be available soon.

  • Impeding RPFs and RFIs – Postponed.

TOC Charter Discussion: The committee started the discussion to determine if the charter is still appropriate and whether or not it has valuable goals and is providing a valuable service. A sub-committee consisting of Ashton Bergstrand, Andrew Gardner, and Steve Peters was formed to develop draft suggestions to bring to the next meeting.

Call to the Audience: No audience present

Schedule Next TOC Meeting: Scheduled for February 18, 2014

Adjourn Meeting: Meeting was adjourned at approximately 6:15 p.m.