Technology Oversight Committee Meeting Minutes

Date: February 21, 2018
Time: 4:00 p.m. – 5:00 p.m.
Place: TUSD Technology Services Conference Room
1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Doug Baker, Raj Murthy, Harry McGregor, Lori Riegel (Chair), Duncan Simpson (Vice Chair), Rachael Sedgwick (Governing Board Member)

Committee Members Absent: Gary Lang

Staff Members Present: Andrea Marafino, Rabih Hamadeh, Kevin Startt

CALL TO ORDER – The meeting was called to order at 4:05 p.m.

ACTION ITEM
Approval of January 2018 Meeting Minutes – Harry moved to approve the minutes as corrected, Lori seconded the motion and all approved.

INFORMATION ITEMS
• Update on recent RFPs, RFQs
  o RFP 19-01-21 Technology Products and Services for E-Rate Funding – Andrea stated that this RFP was awarded to Arizona Communications Experts and Corporate Technology Solutions for cabling services and Ednetics for wireless network equipment at the February 13 Board Meeting. Harry participated in the process and noted that it was thorough.
  o Quote Request for Tablets 18-68-18 - The evaluation committee met last week and plans to recommend the lowest bidder at the March 13 Board Meeting.
  o Expenditure Increase under IFB 14-64-19 - Microsoft Academic Volume Licensing – The District’s Microsoft needs have evolved since this contract was originally awarded in 2013 resulting in an increase in cost of Microsoft services. This will be brought before the board at the March 13 meeting.
  o Synergy SIS Contract Change – The Arizona Department of Education decided to conclude the State’s SIS program this fiscal year and will not be renewing any Synergy agreements going forward. TUSD’s Synergy contract with ADE expires on February 22, so the renewal will be done using the Mohave cooperative contract through June 30. Since the renewal for FY18-19 will exceed $250,000, Kevin reminded the committee that this will go to the Governing Board in April for approval.
  o Mass Notification System Renewal – Mass Notification System RFQ 14-76-C14 was awarded to ParentLink (acquired by Blackboard) utilizing SAVE Cooperative Contract #13-31 MP and services will end on June 30. Andrea noted that TUSD had opted into an RFP with another school district, but that RFP was recently cancelled. Due to the transition in leadership in the Technology Services Department, it has been determined that is in the best interest of the district to pursue a sole source contract with Blackboard for FY18-19 as there is not enough time to issue, award and implement a new system before July 1.
  o Staff and Teacher Evaluation Software Renewals – The Frontline Professional Growth Software Subscription (Teacher Evaluation software) and Truenorthlogic Annual Software Subscription (PD and staff evaluation software) will likely be brought to the board this spring as an increase to the district’s spend with SHI under the State of Arizona cooperative contract for software.
  o Update on location for spring retreat – Catalina has confirmed that Room SC206 is available for the retreat on April 13 from 9am-2pm. Catering is an option and will cost $8-$13 per person.
  o Update on transition in IT Department / CTO appointment – Blaine Young was appointed by the Governing Board on February 13. He is currently the Chief Information and Operations Officer for Tulsa Public Schools.
  o Update on publicity for student seat on TOC – No applications have been received since the notice was sent out to Secondary School Leadership, the Counseling Department, the Instructional Technology Team, the Career and Technical Education Department, and the Communications Department. A video was posted on the District social media sites and can be viewed here: https://www.youtube.com//embed/qSxBhFmCPOE
  o Update on community seat on TOC – Cindy Dooling resigned from the TOC. Lori asked if a press release could be sent out to advertise the opening.
  o Early discussion of topics for spring retreat – Lori discussed options and asked committee members to email her ideas before the next meeting.

CALL TO THE AUDIENCE – None present.

SCHEDULE NEXT TOC MEETING: The next meeting was scheduled for March 21, 2018 at 4:00 p.m.

ADJOURNMENT: The meeting was adjourned at 5:15 p.m.