MINUTES

Technology Oversight Committee Meeting
Grey Room
1010 E. 10th
Tucson, Arizona 85719

February 28, 2011
4:35 p.m. – 6:37 p.m.

MINUTES

Committee Members Present:
Ashton Bergstrand
Scott Horten – Chair
Harry McGregor
R. Thomas Meyer
Robert O’Toole – Vice chair

TUSD Staff Present:
John Gay – CIO
Andrea Marafino
Kathy Dierdorf
Leon George
Michael Hicks
Mark Stegeman

Committee Members Absent:
Theo Gomez
Jorge Figueroa-Cecco
Tressa Escarpeta

Guests Present:
Clyde Maehan
MEETING CALLED TO ORDER
Scott Horten called the meeting to order at 4:35 PM. Bob O’Toole moved and Harry McGregor seconded pending notes from January 24, 2011 meeting are amended.

Process update on mini-bid evaluations

Two recurring services in the district for WAN are expiring at the end of the fiscal year and the service contract needs renewed. We are using state contracts to do this. We got bid information from multiple vendors on the state contract and formed an evaluation team. Selections have been made but can not be announced until after the 3/8/2011 Board meeting. Scott Horten requested getting prices by the next TOC meeting or via email. Mr. Horten wants to bring this item back at the next TOC following the Governing Board meeting to be held on 3/8/11.

Review of 2/22/11 recommendation to the Governing Board regarding IT infrastructure upgrades

TUSD Network Infrastructure Update handout was reviewed. Mr. Gay presented a reasonable plan to the Governing Board that makes use of E-rate money and the existing WAN contract for the next school year only. City of Tucson (C.O.T.) Fiber Access current status: 10 schools and 2 sites are in operation with C.O.T. Fiber. Howenstine and Pistor are also complete. Palo Verde may be late March before completed. Microwave Link (10 sites) are in operation. Grijalva is operating on the Microwave link but waiting for its hub site to be cut over. E-Rate Prior Years Recovery Status: All required documents have been submitted to the Schools & Libraries Division; All questions to the Program Integrity Assurance Review for 2010-2011 have been answered. The SLD on-site HATS review is scheduled for 3/1/2011.

Dr. Stegeman requested a diagram or map on how the links are going to work. John Gay stated we have something we can provide regarding this request. Mr. McGregor stated the TOC website has a detailed PDF about the voice/data network. He would like to see how the WAN upgrades have changed this. Dr. Stegeman suggested having a discussion on sticking with the T-1 systems as opposed to going VOIP or letting the voice classroom die.
Strategy Going Forward – Plan Concepts:
Goals are to complete WAN and LAN upgrades for converge voice with data telecommunications district-wide. Our assumptions are that the prior year E-Rate funds will be released this year. E-Rate funds will be released this year. E-Rate request for SY 2011-12 will be approved. TUSD will be able to fund upgrades that do not qualify for E-rate discounts. Within the next couple months is to start a process for soliciting feedback for inputs to figure out what we are trying to accomplish with our technology strategy then we can go out with an RFI request to understand what is available to us. We plan to involve the TOC and get advice during this process as well.

John Gay spoke about schools that will potentially be closed and the equipment can be used at another site. In a merged school the equipment will go with the school that merged. Facilities have a contractor in to determine the disposition of the vacated buildings, and we have not gone in to strip out the equipment at those sites.

Mr. McGregor recommended visiting a few school sites that have major infrastructure issues such as computers and data that is outdated. Would like to see a school that has and also has not had microwave upgrade and also a school on city fiber. Mr. Horten will contact legal regarding the visits to the schools.

Mr. O’Toole brought up about the question about bond money and how the law has changed regarding the use of technology bond funds. Has any thought been given to this issue? Mr. Gay will ask Mr. Brown from legal to come to the next TOC meeting to clarify.

Items to move to the next agenda:
Move agenda item 1 from today to the next meeting following the 3/8/11 board meeting.
Item 2 is another update on the past years E-rate update post the HATS review.
Lawson update from today’s agenda.
Traffic graph and bandwidth latency.
Update on Bond money.
Motion that was accepted to do a fact finding mission.
Decision to change the TOC meeting to be the 3rd Tuesday of each month and to be started at 4:30 and to be scheduled for 2 hours.

CALL TO THE AUDIENCE;

Mr. Clyde Maehan, audience member, gave a print Out: Wireless Broadband Estimate along with RFP 11-02-15 District WAN Solution Request for Best and Final Offers.

Mr. Maehan gave a brief description about different types of switches. He also stated that money is to be paid back to the Bond Oversight Committee. In 2007 money was borrowed to buy 6440 passport switches so that needs to be paid back when money comes in. Also, Avaya who acquired Nortel will fully maintain and upgrade Nortel at convergent point to IP and will maintain for 5 to 7 years. They will back up the switches.

SCHEDULE AND CONFIRM

The next scheduled meeting is on Tuesday, March 15, 2011 at 4:30 to be held in the LIRC Engineering Conference Room.

MEETING ADJOURNED

Meeting was adjourned at 6:37 P.M.

Mr. O’Toole motioned to adjourn the meeting.
Mr. Meyers seconded the motion.

Approved ________________________

krd
2/28/11