Date: March 15, 2017
Time: 4:00 p.m. – 5:00 p.m.
Place: TUSD Technology Services Conference Room
1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Doug Baker, Andrew Gardner (Vice Chair), Steve Peters, Lori Riegel (Chair), Duncan Simpson (Rincon Senior), Yi Xiao Yue (Sabino Senior)

Committee Members Absent: Cindy Dooling, Kristel Foster (Governing Board Member), Harry McGregor, Michelle Simon

Staff Members Present: Scott Morrison, Andrea Marafino, Kevin Startt

CALL TO ORDER – Meeting was called to order at 4:13 p.m.

ACTION ITEM
Approval of February 15, 2017 Meeting Minutes – Andrew moved to approve the minutes, Doug seconded the motion and all approved.

INFORMATION ITEMS
• Spring Retreat – The retreat was scheduled for Thursday, April 27 from 9:00 a.m. – 2:00 p.m.
• HS Library Printer Usage and Status – Duncan stated that the older printers have been refreshed; however, Scott noted that the District is looking into a cost per copy model as an alternative to printers.
• Flow of information from departments to IT for updates to website – Scott explained the template that is in the process of being developed for school/department websites. He anticipates that sites and departments will be able to update their own web content after the new district website is rolled out next year.
• Standardized Testing Update – Lori expressed concern over potential software issues. Scott noted that the network team has been working since November to ensure that the network environment is stable. In addition, Teacher Technology Liaisons (TTLs) are responsible for submitting reports to the Instructional Technology Director so that site-specific issues can be addressed.
• Upcoming RFPs, RFQs
  o RFP 17-50-C21 – Computer Usage Tracking Software – This RFP has been posted and responses are due later this month. Duncan, Cindy, and Harry will be contacted to serve on the evaluation committee.
  o RFP 18-07-22 – Medicaid School-Based Claiming Program – This RFP is being issued by the Exceptional Education Department, but includes a technology component. Andrew expressed interested in serving on the evaluation committee.

CALL TO THE AUDIENCE – Lillian Fox provided feedback on using technology in the classroom.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for April 12, 2017 at 4:00 p.m.

ADJOURNMENT – The meeting was adjourned at 5:24 p.m.