Technology Oversight Committee Meeting Minutes

Date: April 12, 2017  Time: 4:00 p.m. – 5:00 p.m.  Place: TUSD Technology Services Conference Room

1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Cindy Dooling, Andrew Gardner (Vice Chair), Kristel Foster (Governing Board Member), Harry McGregor, Steve Peters, Lori Riegel (Chair), Duncan Simpson, Yi Xiao Tue

Committee Members Absent: Doug Baker, Michelle Simon

Staff Members Present: Scott Morrison, Andrea Marafino, Kevin Startt

CALL TO ORDER – Meeting was called to order at 4:02 p.m. (Mike D from Konica Minolta visiting)

ACTION ITEM
Approval of March 17, 2017 Meeting Minutes – Andrew moved to approve the minutes, Duncan seconded the motion and all approved.

INFORMATION ITEMS
• Spring Retreat at University High School College and Career Readiness Center on April 27 from 9 a.m. – 2 p.m.
  o Agenda – Lori shared the features of the 21st Century Pedagogy and the Instructional Technology Plan Framework, highlighting the following areas for further discussion: Community and Leadership Buy-In, Partnerships with Local Resources; Professional Development and Staffing Needs; Hardware and Software Needs; Equity for Schools and Students; Curricular and Instructional Framework; Research on Other Communities and Districts that are Applicable. Andrew emphasized that teachers and curriculum staff need to be able to weigh in on each area to ensure that their needs are met. Steve stressed the importance of involving the Interim Superintendent.
  o Logistics – Lori provided details on lunch options. Andrea provided information regarding Parent Permission Forms for the students.
• HS Library Printer Usage and Status – Duncan explained the resolution to the printer issue in the Rincon library. Post-meeting update: According to the District’s Help Desk Tracking System, there has not been a pattern of similar printer issues being reported this school year. In December, Project MORE had a similar issue with printers disappearing from their library computers, but the issue was resolved by adding the printers back to the user profiles. Individual computers at various sites have had printers disappear over the course of the year, but in general, the issue has been resolved simply by adding the missing printers back to the affected user profiles.
• Procurement Update
  o May 9 Board Item: Approval to Decrease Expenditures for Technical Services provided by Hye Tech Network & Security Solutions in order to increase Expenditures for Technical Services provided by Adecco – Andrea explained the resolution to the printer issue in the Rincon library. Post-meeting update: According to the District’s Help Desk Tracking System, there was not a pattern of similar printer issues being reported this school year. In December, Project MORE had a similar issue with printers disappearing from their library computers, but the issue was resolved by adding the printers back to the user profiles. Individual computers at various sites have had printers disappear over the course of the year, but in general, the issue has been resolved simply by adding the missing printers back to the affected user profiles.
  o RFP 17-50-C21: Computer Usage Tracking Software – Andrea noted that only one vendor responded to the RFP even after the deadline was extended. The initial evaluation meeting took place and Duncan was able to participate. Duncan explained the evaluation process and noted the potential questions regarding ownership of the data. Final Offer (BAFO) has been requested from the vendor.
  o RFP 18-07-22: Medicaid School-Based Claiming Program – Andrew’s contact information will be provided to the department conducting this RFP so he can be included in the evaluation process.
  o May 9 Board Item: Approval to use a Cooperative Contract to purchase Exceptional Education Technology Items in Excess of $250,000 – Kevin explained that the purpose of this item is for the Board to approve the purchase of Apple iPads for the Exceptional Education Department using a Mohave Educational Services Cooperative Contract.
  o Proposed IFB for Career Tech Education (CTE) Department – Kevin noted that CTE anticipates procuring laptops and color printers estimated at $180k. Post-meeting update: According to the District’s CTE Program Coordinator, laptops are needed to replace obsolete equipment in the CTE Sports Medicine classes, desktops are needed to replace obsolete equipment in the CTE Electronic and Business classes, and each school with a CTE program will receive a color printer to be shared by the school’s CTE teachers/staff. CTE equipment is funded through the Joint Technical Education Department (JTED) and CTE funding sources.
• Arizona Broadband for Education Initiative Information – Steve summarized this initiative, which is a partnership between multiple State entities intended to ensure that all K-12 sites in Arizona have access to high-speed internet. The initiative passed.
• Digital Library Cost Request and Tie-in to Library Grant at TUSD High School – Lori noted that a TUSD high school is expected to receive grant funding to purchase new materials for its library. She expressed interest in using this site as a potential pilot site for a digital library.

CALL TO THE AUDIENCE - Mike Dehen from Konica Minolta’s presence was noted.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for May 17, 2017 at 4:00 p.m.

ADJOURNMENT – The meeting was adjourned at 5:02 p.m.