Technology Oversight Committee Meeting Minutes

Date: June 8, 2016
Time: 4:30 p.m. – 5:30 p.m.
Place: TUSD Technology Services Conference Room, 1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Andrew Gardner (Vice Chair), Harry McGregor, Steve Peters, Lori Riegel (Chair)

Committee Members Absent: Doug Baker, Cindy Dooling, Kristel Foster (Governing Board Member), Michelle Simon

Staff Members Present: Scott Morrison, Andrea Marafino

Guests: Mark Stegeman (Governing Board Member)

CALL TO ORDER – Meeting was called to order at 4:38 p.m.

ACTION ITEM – Approval of May 18, 2016 Meeting Minutes – Andrew Gardner moved to approve the minutes, Steve Peters seconded the motion and all approved.

INFORMATION ITEMS

• Upcoming RFPs – After the start of the new fiscal year, the district will begin the process to acquire a solution to measure how technology is used in the classroom as required by the Unitary Status Plan.
• Recruitment of Student to TOC – Lori and Michelle met and would like to reach out to all technology teachers at the high schools to recruit a student member. They will provide information to Secondary Leadership that can be distributed at the start of the school year.
• Update on Synergy Staff Training and Roll Out – The district is currently conducting training for 12-month employees, including principals and registrars, as well as any teachers who were unable to complete the training during the school year. The district is in the process of developing training for office managers and administrative staff, which will be rolled out later in the summer.
• Update on Lottery System Training and Roll Out – Scott reviewed the implementation timeline for the new Smart Choice Student Placement System. The application is currently in the process of being configured and live placements are expected to begin in mid-July.
• Update on Roll Out of 2:1 Devices and Other Recent Purchases – Technology Services is in the process of receiving the laptop carts, projectors and document cameras. Laptops are expected to arrive in mid-June. All items are expected to arrive by June 30.
• Update on June 28 Board Presentation – Lori went through the updated PowerPoint presentation for the TOC’s Annual Report to the Governing Board. Committee members provided additional input.

CALL TO THE AUDIENCE
Mark Stegeman thanked the committee members for their service to the district.

SCHEDULE NEXT TOC MEETING
The next meeting was scheduled for August 17 at 4:30 p.m.

ADJOURNMENT
The meeting adjourned at 6:21 p.m.