Technology Oversight Committee Meeting Minutes

Date: June 20, 2018
Place: TUSD Technology Services Conference Room, 1010 E. Tenth St., Bldg. B (west hallway)

Members Present: Harry McGregor, Raj Murthy (Vice Chair), Lori Riegel, Duncan Simpson (Chair), Rachael Sedgwick (Governing Board Member)

Members Absent: Gary Lang

Staff Present: Blaine Young, Andrea Marafino, Kevin Startt, Krystal Enriquez, Bob Kramer, Rabih Hamadeh

CALL TO ORDER – The meeting was called to order at 4:07 p.m.

ACTION ITEM
Approval of May 2018 Meeting Minutes – Lori motioned to approve the minutes, Raj seconded the motion and all approved.

INFORMATION ITEMS
• Update on recent RFPs, RFQs – Duncan noted that, going forward, the committee will only discuss new and in-process RFPs at length. Renewals only need to be mentioned before bringing them to the board, but do not need to remain on the agenda after the initial discussion.
  o RFP 18-78-C20: District Wide Visitor Tracking System – Blaine reminded the committee that the board requested additional information on this RFP related to the USP, so staff met with the USP plaintiffs and Special Master. The outcome of that meeting was that the system as proposed may not be necessary at a district level. As a result, the RFP has been postponed until the Special Master files his decision with the court. Kevin noted that the procurement process is currently sealed and the proposals are valid through July if it is decided that this should be revisited. Harry suggested that perhaps the district can explore this solution from a security perspective and Blaine agreed that would be appropriate if a grant or other funding can be secured.
  o Edgenuity Renewal – This is going to the Governing Board for approval on June 26.
  o SuccessMaker Renewal – This is going to the Governing Board for approval on June 26.
  o Standard Cooperative Contract Renewals – These are going to the Governing Board for approval on June 26.
• Planning of presentation to the governing board – Committee members discussed various high-level topics to present, including: seamless transition of TS leadership and initiatives, RFPs with TOC participation, TOC successes such as the spring retreat, increased focus on governance, TOC vacancies
  o Home technology survey – The committee is interested in the status of technology at students’ homes and inquired about adding that question to the TCI to determine if it’s time to allow students to utilize their own devices. Bob noted that rather than ask what students have and do not have, students should be asked what specific skills they have or specific components they are familiar with.
  o TCI dates and updates to TOC – Blaine requested that this item be postponed until July to give the department more time to finalize the data from the school year.
  o Update on Open Seats (Community and Student Seats) – No update at this time. Blaine and Duncan plan to reach out to the Arizona Technology Council.
  o CTO Update – Blaine asked Krystal Enriquez and Bob Kramer to provide an update on the Office 365 professional development that is taking place in the district. Items covered included the target audience, training topics covered, types of training offered and programs being piloted at TAPP and Cholla High.

CALL TO THE AUDIENCE – None present.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for July 18, 2018. The board presentation was tentatively scheduled for August 28.

ADJOURNMENT – The meeting adjourned at 5:36 p.m.