Technology Oversight Committee Meeting
Morrow Ed Center Grey Conference Room
1010 East Tenth Street, Bldg A
Tucson, Arizona 85719

July 26, 2010
4:00 – 5:23 p.m.

MINUTES

Committee Members Present:
Robert O’Toole-Chairperson
Theo Gomez
John Hingle
Scott Horten
R. Thomas Meyer

TUSD Staff Present:
Art Leible
Leon George
Don Bailes
Tracy Borders
Kathy Dierdorf
Andrea Marafino

Committee Members Absent:
Harry McGregor
John Paul Velasquez

Guests Present:
Ryan McCaigue
Brandon Ames
Debbie Long
Bruce Frederick
Carl Drescher
Herman Roscon
Donna Calvert
Judy Burns

ITEM

MEETING CALLED TO ORDER
Bob O’Toole called the meeting to order.

An official meeting was called to order at 4:00 p.m. and there was an adequate amount of members at the meeting to have a quorum.

Introduction of new TOC Member

ANNOUNCEMENTS

Bob O’Toole requested any comments or corrections in regards to the June 14, 2010 meeting minutes.

Motion was made to approve the meeting minutes. M. Hingle made the motion to approve and Mr. Gomez seconded the motion. The June 14, 2010 meeting minutes were approved.
ACTION ITEMS

a. Report from the TUSD CIO

Dr. Leible reported that the Field Techs are getting all of the schools up and running for the start of a new school year. The Content Filtering demonstrations are continuing.

b. Lawson Forms Application

Mr. George reported that this is a RFP for third party software for printing forms and scanning information into Lawson. The RFP is currently being evaluated and should be sent to the Board for approval next month. The TOC discussed the processes used and the lack of their involvement.

c. Review Proposed Cell Phone Policy

The Governing Board Policy Sub-Committee reviewed the proposed Cell Phone Policy this morning. The policy is in compliance with the IRS requirements. The district expects a cost savings over issuing cell phones to employees. Regulation with reimbursement rates is pending.

d. Review of Technology Users Agreement

The Technology User agreement is being reviewed to update and clarify what the employee is signing.

e. E-Rate application status update and status of Procurement Audit

No change in the E-Rate application status. The special audit has been completed by Heinfeld and Meech and has been sent to the AG’s office. The District is currently in the process of responding to the findings. Mr. O’Toole formally requested a copy of the audit for the TOC.

f. Update on WAN Contract and Internet Contract and related deployment

The internet connection to 1010 is completed, we are now working on the network connection back out to the schools. Have tested and it is full 800 megabyte capable certified. Carl Dresher with the City of Tucson gave a brief overview. Discussion continued regarding the equipment being utilized. STC was in attendance and introduced themselves; as well as gave a brief overview.

g. Status of Time and Attendance RFP

This RFP went to the Board for approval and we are now in the process of awarding it. The Committee asked who the RFP is being awarded to. Mr. George stated he would check with the Legal department on the disclosure of the information before the awarding was complete.

h. Update on Technology Strategic Plan Review

Dr. Leible discussed the timeline and the request for committee volunteers for the Technology Strategic Plan review. The TOC requested regular updates from the staff.

i. TOC Annual Report to Governing Board

Mr. O’Ttoole noted that the Committee has already met with the Board. He drafted a self-evaluation for the TOC to use as the annual report to the Board. Ms. Borders will send the draft electronically for comments. Then it will be sent electronically for formal completion.
CALL TO THE AUDIENCE

CONFIRM AND SCHEDULE

The next scheduled meeting is on Wednesday, August 18, 2010.

MEETING ADJOURNED
Meeting was adjourned at 5:23 p.m.

Committee Adjourned

Approved ________________
tlb
07-26-2010 Technology Oversight Committee/Minutes