Date: August 9, 2017  Place: TUSD Technology Services Conference Room
Time: 4:00 p.m. – 5:00 p.m.  
1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Cindy Dooling, Harry McGregor, Lori Riegel (Chair), Duncan Simpson

Committee Members Absent: Doug Baker, Rachael Sedgwick (Governing Board Member)

Staff Members Present: Scott Morrison, Andrea Marafino, Kevin Startt

CALL TO ORDER - The meeting was called to order at 4:06 p.m.

ACTION ITEM
Approval of June 28, 2017 Meeting Minutes - Cindy moved to approve the minutes, Harry seconded the motion and all approved.

INFORMATION ITEMS
- Update on recent RFPs, RFQs – There are no upcoming RFPs, however, Scott noted that the District is in the process of evaluating the purchase of tablets for all students to bring the ratio of students to devices to 1:1. Committee members expressed concerns about what the devices would be used for, how the device usage would be monitored, how the actual devices would be checked out, and whether or not the program should be piloted at every grade level first. Scott also reminded the committee about some upcoming renewals as well as previously approved online tools in the process of being implemented, such as Edgenuity and Imagine Learning. Andrea noted that the department is beginning the process of planning for next year’s E-rate application. Finally, Scott provided an update on computer leases that are coming to an end.

- Review of Presentation to Governing Board – The TOC Annual Report has been added to the August 22 Governing Board Meeting Agenda. Lori shared her draft presentation with the committee and received feedback from each member, particularly regarding the Framework Discussion notes. Lori will send the final presentation and notes in PDF format to Andrea by August 14.

- TOC Member Openings – There are 3 community vacancies and 1 student vacancy. Committee members are each in the process of conducting outreach.

- Update on Teacher / Librarian Computer Usability with Students – Lori noted that some teachers were having difficulties with resetting student passwords. Scott commented that while students are currently required to go to their teachers to reset their password, they will soon be able to reset their password on their own online by answering security questions. In terms of Wi-Fi access, network credentials can now be used to connect.

CALL TO THE AUDIENCE – None present.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for September 20, 2017 at 4 p.m.

ADJOURNMENT – The meeting was adjourned at 5:03 p.m.