Technology Oversight Committee Meeting Minutes

Date: August 17, 2016
Time: 4:30 p.m. – 5:30 p.m.
Place: TUSD Grey Room, 1010 E. Tenth St., Bldg. A (across from Rm 3 in front hallway)

Committee Members Present: Doug Baker, Cindy Dooling, Andrew Gardner (Vice Chair), Kristel Foster (Governing Board Member), Harry McGregor, Steve Peters, Lori Riegel (Chair), Michelle Simon

Committee Members Absent: None

Staff Members Present: Scott Morrison, Andrea Marafino, Kevin Startt, Diana Kerfoot

Guests: Mark Stegeman (Governing Board Member)

CALL TO ORDER – Meeting was called to order at 4:33 p.m.

ACTION ITEM – Approval of June 8, 2016 Meeting Minutes – Steve Peters moved to approve the minutes, Harry McGregor seconded the motion and all approved.

INFORMATION ITEMS

• TOC Role in Procurement Process – Andrew noted that there have been a couple of recent procurements that have gone to the Governing Board without TOC discussion. He requested that the committee be notified of all technology-related purchases even if committee members are unable to participate in the procurement process. In order to provide an additional layer of checks and balances with regard to technology purchases, Scott plans to include a representative from the Procurement Department at all TOC meetings going forward to help ensure that technology-related purchases initiated by other departments are brought to the committee’s attention.

• Website RFP – Scott summarized the District Web Solution RFP, which was prepared by the Communications Department and issued in April to procure a web Content Management System solution. Proposals were evaluated in May and the Governing Board awarded the contract to BlueTorch Network Solutions (SchoolDesk) in June.

• Recruitment of Student to TOC – The Governing Board’s Office received two applications to fill the student spot on the TOC. The applications will be reviewed prior to the September board meeting.

• Synergy Update – Scott shared that the ParentVUE portal for parents is now open, however, for security reasons, an activation code is required that must be obtained directly from the student’s school’s front office or back-to-school events. Once the account is activated, parents can see attendance and course history for all of their children.

• “Most Likely to Succeed” Film Trailer – The committee watched this trailer about the documentary, which examines an alternative, more innovative approach to education and curriculum reform. The committee then discussed the role of technology in education and how it must be integrated into the curriculum.

• Update on Roll Out of 2:1 Devices and Other Recent Purchases – Scott noted that all of the USP-funded technology purchases that were approved in May were received and distributed over the summer thanks to the extraordinary teamwork of employees from multiple departments (Technology Services, Transportation, Finance, Purchasing, and School). The team delivered and installed approximately 11,000 computers and over 300 computer carts as well as numerous other items (headphones, projectors, document cameras, etc.).

CALL TO THE AUDIENCE – None present.

SCHEDULE NEXT TOC MEETING – The next meeting was scheduled for September 21, 2016 at 4:00 p.m.

ADJOURNMENT – The meeting adjourned at approximately 6:05 p.m.