MINUTES

Committee Members Present:
Ashton Bergstrand (Vice Chair)
Scott Boone
Jeff Coleman
Harry McGregor (Chair)
Daniel Martin
Robb Pinegar
Thomas Wills

Committee Members Absent:
Kevin Dignum
Michael Hicks
Mark Stegeman

TUSD Staff Present:
John Gay
Adele Edwards
Kevin Startt
David Edwards

Guests Present:

ITEM

MEETING CALLED TO ORDER

ACTION
An official meeting was called to order at 4:30 and there were adequate amount of members to have a quorum

APPROVAL OF MINUTES

Motion was made to approve the meeting minutes.

UPDATE FROM TUSD CIO

Average daily membership in attendance affects our funding. If a student is enrolled but doesn’t show up by the 10th day, then they become unenrolled. After 10th day there is a big staff adjustment and it has impact on technology.
Opening school this year was much easier than in years past. Transportation last year was a disaster with poor scheduling, etc. There were many calls last year to the Superintendents office and also people couldn’t get through on the phone lines as well. This year the routing software implementation was very well done (many thanks to David Edwards). The roll out of ATI-Galileo is now happening. (ATI is a company, Galileo is a testing instrument used for growth assessment). The decision was made to roll it out to over 80 schools vs. 40 using it in the past. 30 schools will have the 1st test in August. Gridley and Palo Verde will be doing the tests online. Title 1 schools were utilizing ATI last year.

WORK STATION MANAGEMENT

Establishing a team to do workstation mgmt., which deals with the imaging and pushing updates over the network and automated asset inventory, etc. The team is currently in place. We have used Symantec in the past but we don’t have a person fully trained to work with this product. The factor for going with MicroSoft System Center 2012 is we switched from Symantic to Forefront. It has been running effectively but is now coming to it’s end of life. To upgrade we had to purchase MS 2012 to keep using the product.

UPDATE MODERNIZATION INITIATIVES

Jerry Weygint, new TS Director was introduced to the TOC, and is taking ownership of the IT Modernization Initiative. Zayo is the WAN vendor and by September all agreements should be in place. WWT protests are over and we’re getting a PM which will run the kickoff meeting for all 3 vendors on the 29 of next month. Jerry Weygint and Lee Hayden will provide quality assurance on the PM of this project. The cabling aspect has been removed from WWT, and are waiting on a contractor to do that work. Century Link is our telephony provider. They are finding the parts that we need to purchase, and we are finalizing that and they will start working on the major part of the telephony project. End-User Device Lifecycle Program and the Critical Server Replacements from last year are complete. This year has not started yet.
San Upgrades – Jerry is working with his team to get more data and research.
IT Assessment: Copiers – working with purchasing to create an RFI, gathering costs and figure out how to structure it. Got a group together for Web Presence, and working on creating an RFI for it. We have advertised for a Security Officer but weren’t able to find someone and we have readvertised.
The Maintenance Initiative is going to start in the beginning of September. We have received money and figured out what we may need to supply the schools and are working with field techs to get a process on how the work order should flow.
It needs to go to the warehouse to make sure the maintenance people will make sure we have the parts on hand. We are creating a spreadsheet to use to make sure we have control of the parts we are buying and how much they cost from different vendors and also have a spreadsheet that keeps track of all the work orders and what is going out.

CALL TO FACULTY

Should we consider inviting representatives from schools to the TOC meeting in regards to telling us how they are and aren’t using technology and how it’s working for them. John Gay suggested inviting the Technology Advisory Group and could invite them, but if that is not possible then inviting people from schools is a good idea and he would be willing to make it happen. Mr. McGregor said he thinks 10 or 15 minutes with the invitees is a good time frame and to do this towards the beginning of each TOC meeting.

CONFIRM: NEXT TOC DATE/TIME
Next meeting is Tuesday, September 18, 2012
Blue Room

ADJOURN MEETING
Meeting adjourned at 6:16PM

Technology Oversight Committee Meeting Minutes
August 21, 2012
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