MINUTES

Committee Members Present:
Theo Gomez
Harry McGregor
Thomas Meyer
Robert O’Toole-Chairperson

Committee Members Absent:
John Hingle-Vice-Chair
Derek Masseth
John Paul Velasquez

TUSD Staff Present:
Wayne Barber - Audio
David Edwards
Jay Johnston
Brian MacMaster
Lorrane McPherson
Martha Peyton

Guests Present:
Judy Burns
Donna Calvert

MEETING CALLED TO ORDER
Bob O’Toole called the meeting to order.
An official meeting was called to order at 4:10 p.m. and there was an
adequate amount of members at the meeting to have a
quorum.

ANNOUNCEMENTS
Next Governing Board meeting is scheduled for Thursday, October 8, 2009
ACTION ITEMS
Bob O’Toole requested any comments or corrections in regards to the September 21, 2009 meeting minutes.

A motion was made to have the Motion To Adjourn removed from the minutes. It will now read Committee Adjourned. Thomas Meyer made the motion and Theo Gomez seconded the motion. The approval of the minutes was given with the condition the minutes would be corrected. Minutes were corrected.

STUDY/ACTION ITEMS


Clarification on item # 6 of the TOC Charter – Review of District compliance with its established policies, plans and procedures, state and federal law.

John Paul Velasquez and Theo Gomez will review the Committee Charter, and bring back comments at next meeting on Monday, October 26, 2009

b. Technology Infrastructure Plan Review and discussion, Remaining Sections and discussion of Orion network Compliance Monitor Questions

Clarification and discussion of where item # 6 derived. Governing Board approved as a Scope-The Committee’s specific responsibilities and goals for the TOC Charter.

Discussion of this item will be scheduled for next meeting on Monday, October 26, 2009

c. Qwest Metropolitan Optical Ethernet (QMOE) Contract Review

Discussion on how the bid for the Qwest QMOE contract was processed. TUSD went out for an RFI for Wide Area Network (WAN) services, and invited a variety of vendors to present a solution. There was an open public meeting. An RFP was built and issued. Bid was out for over 28 days, and was E-Rate compliant. Three bidders submitted plans, but one pulled out. One was for Wireless Solutions and the other was Qwest QMOE. City of Tucson did not bid. City of Tucson is not an approved Telecommunications carrier, and would not be E-Rate reimbursable.

Discussion of Tucson Police Department and City of Tucson. Contacts for City of Tucson were provided to the TOC

Discussion of bid process

Discussion of City of Tucson fiber and WiFi.

Discussion of QMOE connections to schools.

Discussion of RFP for Internet Services

Investigate into City of Tucson

Discussion on whether the TOC members are able to attend. The Board must post the meeting.

Jay Johnston invited the TOC members to the Governing Board meeting on Tuesday, October 20th for a presentation by Technology Services regarding Technology Strategy and Vision.

Bob O’Toole asked if committee would like to make a motion to ask the staff to do something specific. Harry McGregor would like to pass a motion to gather specific information regarding what fiber optic services could be provided from the City of Tucson.

Harry McGregor made a motion to request City of Tucson to speak with the TOC, and Theo Gomez seconded the motion, and all were in favor.
Request made to TUSD staff to invite City of Tucson to speak at the next meeting.
### INFORMATION ITEMS

<table>
<thead>
<tr>
<th>a. Override and its relation to the Technology Infrastructure Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob asked if the members had any questions regarding this information item. How does the plan relate to the technology override? The plan is pertinent to the override.</td>
</tr>
<tr>
<td>TOC cannot take a position for or against the override.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>b. Update on E-Rate applications status (Verbal or written report)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currently, TUSD hasn't been denied E-rate funding. Lorraine McPherson updated the TOC on the E-Rate status. Lorraine informed the committee that Brian MacMaster, Lorraine McPherson, Rob Ross, Raymond Thibault would be meeting face-to-face with the Schools and Library Division (HATS review).</td>
</tr>
</tbody>
</table>

Discussion of on-going E-Rate. Lorraine McPherson asked the committee if the TOC and The Board are looking to re-write the Technology Plan. Technology Plan has to be in place before going into for any E-Rate service. Infrastructure Plan is embedded in the Technology Plan. The TOC is looking at re-defining the Infrastructure plan, and not the Technology Plan.

Request was made from the committee to Lorraine McPherson regarding a document that the SLD published with TUSD’s answers.

The E-Rate filing deadline is established each year by the FCC. Although the final deadline date has been as early as January 15 and as late as February 18, the average is that, the deadline is between January 25 to February 7. The E-Rate filing deadline is usually announced sometime in November.

Lorraine requested the TOC to make any changes and complete the Technology Plan by November 18, 2009. Concerns were if the Technology Plan were to change then TUSD would not be funded.

Discussion of making any changes for funding for E-ratable year 2010/2011. The Technology Plan needs to be aligned with the E-Rate application.

Discussion of moving forward to be aware of timelines.

Contract with Qwest for current WAN services ends June 2010 with Qwest. TUSD needs to continue with a contract.

TUSD will put out two RFP’s to look for WAN services
1. What TUSD currently has
2. What TUSD would like to have.

Lorraine McPherson would like to put on record the fundamental rules of E-Rate states that any vendor or provider that could potentially bid on this process cannot have any involvement with the Technology Plan.

Discussion regarding Technology Override

Discussion of experiences and involvement with E-rate.

Discussion on how TUSD has changed their processes.

Technology Plan will not be changed by the TOC, and will move forward on E-Rate application based on the Technology Plan that is currently in place

Lorraine McPherson will email the document to Martha Peyton


Discussion of time-line to apply and approval method for E-Rate.

At the next TOC meeting a status report of the SLD meeting will be provided.

Staff will make committee aware of any changes that could impact E-Rate and any deadlines.

The Scope of work to be reviewed by the TOC before the RFP goes out.

Discussion of the fundamental rules of E-Rate
c. Update and review of Request For Information (RFI) on technology possibilities

Update from Brian MacMaster. The RFI has been posted on the TUSD Purchasing website. Objective of the RFI is to find out what is available from service providers, desktop providers, service providers, etc. The RFI will open the doors to all hosted services. What do vendors have for a solution for the K-12 environment? The RFI is a snapshot of what the district has and what the district utilizes. This would be a technology plan that would support the district for the next five to ten years. An RFP will be built off the information from the RFI.

Discussion of RFI

Brian MacMaster requested to have a TOC representative come to the vendor presentations. The presentations are tentatively set for October 19 and 20th. Brian will notify absent members of the schedule of vendor presentations. Members who wish to attend will notify Brian. Only three members of the TOC will be allowed to attend.

The TOC will be notified when the agenda is posted for the Tuesday, October 20th Governing Board meeting.

CONFIRM AND SCHEDULE

The next meeting was to be on Monday, October 19th. However, the meeting has moved to a future date.

New meeting date is scheduled for Monday, October 26, 2009.

Martha Peyton will notify TOC members of change of meeting date.

During the meetings all members of the public are to direct all comments directly to the Chair and not the staff

MEETING ADJOURNED

Meeting was adjourned at 6:10 p.m.

Committee Adjourned

Approved Monday, October 26, 2009

mlp
10-08-09 Technology Oversight Committee/Minutes