Technology Oversight Committee Meeting Minutes

Date: October 25, 2017  
Time: 4:00 p.m. – 5:00 p.m.  
Place: TUSD Technology Services Conference Room  
1010 E. Tenth St., Bldg. B (west hallway)

Committee Members Present: Gary Lang, Harry McGregor, Lori Riegel (Chair), Duncan Simpson, Rachael Sedgwick (Governing Board Member)

Committee Members Absent: Doug Baker, Cindy Dooling

Staff Members Present: Andrea Marafino, Kevin Startt, Gabriel Trujillo

CALL TO ORDER: The meeting was called to order at 4:08 p.m.

ACTION ITEM: Approval of September 20, 2017 Meeting Minutes – Harry moved to approve the minutes, Duncan seconded the motion and all approved.

INFORMATION ITEMS

- Prior to the start of the meeting Superintendent Trujillo announced that Scott Morrison had resigned and the CTO position would be posted by the end of the week with the goal of selecting a replacement CTO by the start of the new year. He noted that the District would consider having a TOC member serve on the interview committee.
- Introductions – Committee members and staff provided introductions and welcomed new member Gary Lang.
- Update on Recent RFPs, RFQs – Andrea reminded the committee that the E-rate RFP for wireless network equipment upgrades at all elementary, middle and K-8 schools will be posted in November. Harry offered to review the RFP and participate in the evaluation committee again this year. Andrea also noted that the department is currently testing wireless devices to be used with Imagine Learning and SuccessMaker. Lori reiterated that these devices should be piloted before being purchased. Andrea stated that the District will likely need to engage in a competitive process for procurement due to the amount being considered for purchase, but nothing has been finalized as of yet. Duncan volunteered to participate in the evaluation committee if an RFP is issued.
- Update on HS Computer Lab Issues – Andrea informed the committee that the department is in the process of securing all mice to computers with zip ties. So far, this low-cost solution seems to be preventing students from removing mice from the labs.
- TOC Election – Lori nominated Duncan for Vice Chair. Harry moved to approve the nomination, Gary seconded the motion and all approved. Harry motioned to extend Lori’s term as chair through the end of May 2018. Duncan seconded the motion and all approved.
- Discussion of Technology Needs if Bond Passes – The committee agreed to add this item to next month’s agenda if the bond passes.
- Discussion of Next Steps on Framework Discussion – Lori suggested getting input from parents and teachers. Harry suggested having a longer call to the audience.
- Update on Recruitment of New Members – The committee is continuing with outreach efforts.

CALL TO THE AUDIENCE: Lillian Fox suggested having an open forum at the beginning of each meeting similar to what is in place for the District’s School Community Parent Council (SCPC).

SCHEDULE NEXT TOC MEETING: The next meeting was scheduled for November 15, 2017 at 4 p.m.

ADJOURNMENT: The meeting was adjourned at 5:07 p.m.