Technology Oversight Committee Meeting
Technology Services Conference Room
1010 East Tenth Street, Bldg B
Tucson, Arizona 85719

November 2, 2009
5:00 – 7:15 p.m.

MINUTES

Committee Members Present:
Robert O’Toole-Chairperson
Harry McGregor
Thomas Meyer
John Paul Velasquez

Committee Members Absent:
John Hingle-Vice-Chair

Committee Members Present via Conference Call:
Theo Gomez
Derek Masseth

TUSD Staff Present:
John Bratcher
Paul Davis - Audio
Jay Johnston
Martha Peyton
Rob Ross
Raymond Thibault
Sarah Bratcher

Guests Present:
Mark Stegeman
Clyde Maghan
Judy Burns
Vanessa Garrison

ITEM Action

MEETING CALLED TO ORDER
Bob O’Toole called the meeting to order.

An official meeting was called to order at 5:00 p.m. and there was an adequate amount of members at the meeting to have a quorum.

ANNOUNCEMENTS
Next Governing Board meeting is scheduled for Tuesday, November 10, 2009

Bob O’Toole made an announcement to the audience. Discussion about not accepting comments by members of audience other than board members.
**ACTION ITEMS**

Bob O’Toole asked the members to discuss changes to RFP

Bob O’Toole asked the members why an RFP was being done
Discussion on the E-Rate & Non-ERate proposal and the different approaches to solutions to problems. TOC went page by page discussing the changes being presented.

**Current & Pending RFP Contract**

Discussion about the evaluation criteria and cost of existing and pending contract. There was also a discussion about the evaluation process, advantageous pricing, and the scoring process. Bonnie will get a clarification from State about the contract and will send TOC an update.

Current contract ends June 30, 2010

**Equipment for RFP Contract**

Own vs. Leasing of Equipment

Discussion about what equipment will be used with new contract. Discussion about who owns the equipment and at what cost. There was also a discussion as to whether it is cheaper to purchase all the equipment needed instead of leasing parts from vendor as we do now.

Discussion about the overall cost/price breakdown of installation.

**Editing & Revision of RFP**

A motion was made to have a recommendation on whether to publish or not publish RFP. Bob O’Toole made the motion to not publish the RFP and Harry McGregor seconded the motion. Members in favor of not publishing the RFP were Bob O’Toole, Harry McGregor, Thomas Meyer and John Velasquez. Derek Masseth and Theo Gomez motioned to publish the RFP.

The TOC approved the motion to not publish the RFP.

Discussion was done on a suggested time to re-group to edit and revise the RFP. TOC will meet on Wednesday, Nov. 4th at 4:00pm to review revised RFP. There was also a discussion on when the RFP is due. It was noted that the award contract period is between Mid-January to Mid-February 2010.

**E-Rate WAN Solution**

Discussion on concerns with wording in contract

Discussion on wording with WAN contract. Needs cleaned up. #1 & #2 on listing are mutually exclusive.
SLD Discussion
Discussion on not revisiting application until the past applications cycle through.

Motion on RFP
Thomas Meyer made a motion to restructure RFP.

STUDY/ACTION ITEMS

CONFIRM AND SCHEDULE

MEETING ADJOURNED
Meeting was adjourned at 7:06 p.m.

Approved ________________

sbb
11-02-09 Technology Oversight Committee/Minutes

A motion was made to restructure the RFP. Thomas Meyer made the motion and Theo Gomez seconded the motion. All in favor of the motion was Thomas Meyer, Theo Gomez, Harry McGregor, John Velasquez, Bob O’Toole. Derek Masseth did not vote-No longer on the phone.

The next scheduled meeting is on Monday, November 23, 2009

Committee Adjourned