Tucson Unified School District
Technology Oversight Committee Meeting

MINUTES

Date: November 3, 2015
Time: 4:00 p.m. – 5:30 p.m.
Place: TUSD Technology Conference Room

Committee Members Present: Andrew Gardner, Kristel Foster (Governing Board Member), Harry McGregor (Chair), Steve Peters, Lori Riegel

Committee Members Absent: Doug Baker, Cindy Dooling

Staff Members Present: Scott Morrison, James, Butler, Andrea Marafino

Guests: None

CALL TO ORDER
Meeting was called to order at 4:10 p.m.

ACTION ITEMS
Approval of June 18, 2015 Meeting Minutes – Lori Riegel moved to approve the minutes, Steve Peters seconded the motion and all approved.

STUDY/ACTION ITEMS

- TUSD CTO Update
  - Computer on Wheels (COW) Deployments – Deployments were completed by the start of the school year as required by the USP Multi-Year Technology Plan (MYTP) and Technology Conditions Index (TCI):
    o 1,890 laptops were deployed (30 laptops and 1 COW for each elementary/K-8 school) to meet the requirements of the MYTP; COW SharePoint site was created to schedule and track COW usage as well as to provide tutorials on how to use COWs effectively
    o 338 desktops and 1,611 laptops have been received to meet the requirements of the TCI
    o The Technology Department is currently evaluating more cost-effective, compact, cloud-based options for getting students online and expects to conduct an RFP for the next refresh
  - “Network” (AD/Auth) Outage – TUSD experienced an outage that prevented a significant amount of employees from accessing the network in August. The district uses Identity Lifecycle Manager (ILM) for provisioning users in Active Directory. When the new ERP system was upgraded over the summer, required changes to ILM were not made, which prevented data from being transferred correctly. The issue has been corrected and a more effective change management protocol is now in place.
  - “Virus issue” – There were reports from school staff to committee members that computers should be turned off each night. This was not an official message that was sent out by Technology Services, but rather a miscommunication by a staff member whose campus has been affected by a ransomware attack.
  - Two week testing window update – Over 67,000 tests were successfully completed in the first round
  - Teacher Technology Liaisons (TTLs) – Lori Riegel and James Butler provided an update on the district TTLs noting that there is currently at least one teacher technology liaison at each campus and professional development has covered a variety of topics, such as COW usage, online assessments, and Internet security
  - TS Budget, Project Management and Improvement Process (Andrew Gardner) – Due to the time, Andrew noted that he would contact the department staff directly regarding this topic before bringing it back to the committee

- TOC chair/vice-chair elections – Lori Riegel was appointed chair, Andrew Gardner was appointed vice chair.

Call to the Audience (3 minutes / guest) – None present

Schedule Next TOC meeting – The next meeting was scheduled for December 1, 2015.

ADJOURNMENT
Meeting was adjourned at approximately 6:05 p.m.