Technology Oversight Committee Meeting
Morrow Center Maroon Room
1010 East Tenth Street, Bldg A
Tucson, Arizona 85719

November 23, 2009
4:00 – 5:45 p.m.

MINUTES

Committee Members Present:
Robert O’Toole-Chairperson
John Hingle
Harry McGregor
Thomas Meyer
Derek Masseth
Theo Gomez

TUSD Staff Present:
John Bratcher
Brian MacMaster
Jay Johnston
Sarah Bratcher

Committee Members Absent:
John Velasquez

Guests Present:
Mark Stegeman
Mary Terry Schiltz

ITEM

MEETING CALLED TO ORDER
Bob O’Toole called the meeting to order.

An official meeting was called to order at 4:05 p.m. and there was an adequate amount of members at the meeting to have a quorum.

ANNOUNCEMENTS
Next Governing Board meeting is scheduled for Tuesday, December 8, 2009

Bob O’Toole requested any comments or corrections in regards to the November 2, 2009 meeting minutes.

No comments or corrections. Motion was made to approve the meeting minutes.
Derek Masseth made the motion to approve and Theo Gomez seconded the motion. November 2, 2009 meeting minutes were approved.

Bob O’Toole requested any comments or corrections in regards to the November 4, 2009 meeting minutes.

No comments or corrections. Motion was made to approve the meeting minutes. John Hingle made the motion and Bob O’Toole seconded the motion. November 4, 2009 meeting minutes were approved.
ACTION ITEMS

A. RFP for WAN Services Update
B. RFP for Internet Services Update

Discussion was made about an updated schedule on WAN RFP and the Internet Services. Brian MacMaster said that the 470s were submitted last week and 2 Pre-Com Meeting was held on 11/23/2009 and there were 16 attendees for the WAN services meeting and there were 11 attendees for the Internet Services meeting. Vendors had until end of business 11/23/2009 to submit questions.

RFPs will close the week of Dec. 13th. The scheduled dates are:
RFP’s open: Tuesday, December 15
Phase One Evaluations:
Wednesday, December 16
Presentations to be scheduled:
January 6 – 8
Phase Two Evaluations: Friday, January 8

There was a discussion about TOC committee members being able to sit in on the RFP reviews without violating procurement laws. Questions, concerns and comments were discussed and TS Team recommended that TOC sit in on process.

C. Technology Infrastructure Plan Review and Discussion

A discussion was started about the Technology Infrastructure Plan. There was a discussion about the revisions being made to the Tech Plan and whether it is being revised simultaneously to the Education Technology Plan. The Educational Task Force has already met 1 day and 2 more meetings are planned.

D. ERP Software Process Update

There was a discussion about the new software, Lawson. The TOC would like Peoplesoft staff to talk at the next TOC meeting to give an overview of Lawson. Brian will coordinate w/Marisa Mandal and her staff.
CONFIRM AND SCHEDULE

The next scheduled meeting is on Tuesday, December 15, 2009

MEETING ADJOURNED

Meeting was adjourned at 5:10 p.m.

Committee Adjourned

Approved ________________

sbb
01-11-2010 Technology Oversight Committee/Minutes