1) Start by opening your Chromebook and pushing the power button as pictured to the left. You will be unable to login until you connect to a WiFi network. You’ll simply see a screen saying “Network not available” like pictured below. You will need to click on the time in the bottom right corner in order to bring up the System Menu.

2) Click the icon for “Not Connected” to show the list of available nearby Wireless Networks.

3) In this example, we have picked our wireless network from the list. If it is a secured wireless network, you will be prompted for your password now. Please contact your internet service provider if you do not have this. Click “Connect” once you have entered this password.

4) Once connected to the internet, the screen will change to “Sign in to your Chromebook” and prompt you for your email address.

Students: Use your student number with@s.tusd1.org

Example: 1303232459@s.tusd1.org

After you have your email in, click “Next”
5) Enter your password. At the beginning of the year, your password will be your student ID/matric number. You will be required to change your password in a later step for the security of your account.

6) When you first login to a Chromebook, there will be required disclaimer from Google as this is the first time we’ve utilized Chromebooks in the district. You’ll need to Accept to continue.

7) You’re logged in. Chromebooks simply use Google Chrome browser to access all the tools you need for school. Go ahead and click the Chrome icon on the bottom taskbar to get started.

8) Let’s start by getting your password changed. Type “office.com” on the address bar in Google Chrome, then hit “enter” on your keyboard.
9) Type in your full school email address including the @s.tusd1.org portion. For example, 13001010110@s.tusd1.org and then click “Next”.

10) Confirm your school email address and type your password. As a reminder, this will be your Student ID/Matric at beginning of the school year. Click “Sign in” when you are done.

11) Once the Office Portal loads, click your avatar icon in the top right corner like the picture to the left, a drop down will appear. Then click on “My account” to move to the next step.

12) A new page will load, click “Password” from the left menu column of the My Account screen.

13) The password reset page will load. Please type your old password. Again, this is your Student ID/Matric number at the beginning of the school year. You will then create your own personal password. Please make sure to use a CAPITAL letter, number (1,2,3,4,5) and a special character (!,@,$,%,&,?) when creating a secure password. Passwords should be at least 8 characters long. We ask that you please REMEMBER you password! Write it down if you must and keep it in a safe place you can reference later. Confirm your new password and click “submit” when you are finished. Your password will then be changed. Thanks for help keeping your account safe and secure!

14) You’re on your way to learning!

Visit http://www.tusd1.org/LearnFromHome for instructions on logging into Clever, Zoom, and Teams and more instructional resources.

Remember your new password!!