Arrival and Breakfast Procedure

Traditional Learning Model: All students must mask up before entering the TAP campus. Students will wear masks throughout the day except during breakfast and lunch. Students will enter the campus through the basketball court gate, park their stroller. The student will stop at the 1st outside picnic tables and empty their diaper bag into their Early Childhood Learning Center cubby-basket. The student will then collect their baby, proceed to the next picnic table and answer COVID questions for themselves and their babies. Student and baby temperatures will be taken and recorded. The school principal will chart answers and temperatures. Students will then sanitize their and their baby’s hands and proceed to the cafeteria while observing 6 foot social distancing practices. Students will pick up their breakfast and proceed to their assigned seats in the cafeteria to eat and feed their baby. Students will be released from the cafeteria between 8:10 and 8:25 to take their baby to their Early Childhood Learning Center.

Students will not be allowed to enter any TAP Early Childhood Learning Center. Students will drop off their baby to the Infant Care Specialist at the Early Childhood Learning Center door and discuss any important issues surrounding the baby. After dropping off their baby, students will sanitize or wash their hands and proceed to their assigned classroom room. The custodial staff will clean and disinfect the cafeteria post breakfast.

Learning Space Model: All students must mask up before entering the TAP campus. Students will wear masks throughout the day except during breakfast, lunch and outdoor breaks. Students will enter the campus through the basketball court gate, park their stroller. The student will stop at the 1st outside picnic tables and empty their diaper bag into their Early Childhood Learning Center cubby-basket. The student will then collect their baby, proceed to the next picnic table and answer COVID questions for themselves and their babies. Student and baby temperatures will be taken and recorded. The school principal will chart answers and temperatures. Students will then sanitize their and their baby’s hands and proceed to the cafeteria while observing 6 foot social distancing practices. Students will pick up their breakfast and proceed to their assigned seats in the cafeteria to eat and feed their baby. Students will be released from the cafeteria between 8:10 and 8:25 to take their baby to their Early Childhood Learning Center.

Students will not be allowed to enter any TAP Early Childhood Learning Center. Students will drop off their baby to the Infant Care Specialist at the Early Childhood Learning Center door and discuss any important issues surrounding the baby. After dropping off their baby, students will sanitize or wash
their hands in the north end bathroom and proceed to their assigned learning space room. The custodial staff will clean and disinfect the cafeteria post breakfast.

Classroom Environment

**Traditional Learning Model:** Students will attend their assigned class periods. Students will be assigned seats at least six feet apart in the classroom. Tables will be arranged so students are in rows facing the same direction. Students will not share school supplies and will remain in their assigned seats during all class periods. Students will wear masks at all times while on campus with the exception of meals. Students will maintain social distancing of 6 feet while on campus. Hand sanitizer will be available throughout the school.

**Learning Space Model:** Students will be assigned a permanent designated learning space while the learning space model is in effect. Students will be assigned seats at least six feet apart in the learning spaces. Students will remain in the learning space unless it is a designated break time or lunch time. Students will wear masks while in their learning spaces. Weather permitting, students will be able to exit the building into the north entrance passage way to stretch, walk and eat a snack during 10 minute breaks. Students will be monitored and will maintain 6 foot social distancing at all times.

Transitions

**Traditional Learning Model:** When moving between periods, students will be reminded to wear their masks at all times, to stay to the right side of the hallway and maintain a 6 foot social distance. Students will be reminded to wash their hands and use sanitizer when using the restroom. Students will have a staggered release from classes prior to lunch and the end of the day to pick up their babies at their Early Childhood Learning (ECL) Center door. Students will have a staggered release from the cafeteria post lunch to return their babies to their ECL Center. Students will maintain a 6 foot distance when dropping their babies off at their ECL Center. When moving to lunch and returning from lunch, students will be reminded to stay on the right side of the hallway and maintain a 6 foot distance. Loitering in the hall will not be permitted. Students will sanitize their hands on their way to their first afternoon class.

Teachers will disinfect their classrooms. Monitor, principal and counselor will monitor the hallways.

**Learning Space Model:** There will be minimal transitions during in person learning using the learning spaces. Students will be reminded to wear their masks at all times, to stay to the right side of the hallway and maintain a 6 foot social distance while transitioning to and from meals. Students will be reminded to wash their hands and use sanitizer when using the restroom. Students will have a staggered release from their learning space classrooms to wash hands prior to lunch and the end of the day to pick up their babies at their Early Childhood Learning (ECL) Center door. Students will have a staggered release from the cafeteria post lunch to return their babies to their ECL Center. Students will maintain a 6 foot distance when dropping their babies off at their ECL Center. When moving to lunch and returning from lunch, students will be reminded to stay on the right side of the hallway and maintain a 6 foot distance. Loitering in the hall will not be permitted. Students will sanitize their hands on their way to their first afternoon class.
**Recess/ Healthy Play Requirements**

**Learning Space Model:** During breaks, learning space proctors will take students to the north end outside walkway where students can stretch, walk and have a snack. Students will be allowed to remove masks to eat their snack. Students will be required to maintain 6 foot social distancing during all breaks.

**Lunch Procedure**

**Traditional Learning Model:** Students’ lunch will be grab and go. Each student will have an assigned seat and highchair/or bouncy in the school cafeteria. Students will use the same bouncy or high chair during breakfast and lunch. These will be sanitized following each meal. Monitors and administrators will remind students to follow social distancing expectations. Custodial staff will disinfect the cafeteria post lunch.

**Learning Space Model:** Students’ lunch will be grab and go. Each student will have an assigned seat and highchair/or bouncy in the school cafeteria. Students will use the same bouncy or high chair during breakfast and lunch. These will be sanitized following each meal. Lunch monitor will use a staggered release during lunch to ensure baby drop offs at ECL Centers are staggered. Monitors and administrators will remind students to follow social distancing expectations. Custodial staff will disinfect the cafeteria post lunch. Students will not be allowed in the school lobby during lunch.

**Dismissal Process / Requirements**

**Traditional Learning Model:** Dismissal will be staggered so students can pack their diaper bags outside of the Early Childhood Learning (ECL) Center prior to picking up babies up at their ECL Center door. Students will exit through the north doors and will proceed to the basketball court area to pick up their strollers. The campus monitor, principal, counselor and other adults will be posted in the hall ways, front lobby and basketball court to help clear halls and ensure students exit the campus safely. Weather permitting, students will be asked to wait in the outside court yard area until they are picked up.

**Learning Space Model:** Learning space proctors will stagger student release starting 5 minutes prior to the last bell so students can pack their diaper bags and pick up their baby from their ECL Center. Students may have to wait outside of their child’s Early Childhood Learning Center while other babies are being picked up. Students will maintain a 6 foot distance and wear masks while exiting the campus through the north door exit. Students will pick up their stroller before leaving campus through the basketball court gate. Monitor, principal and counselor will help clear the hallway and basketball court area. Weather permitting, students will be asked to wait in the outside court yard area until they are picked up.