## Arrival and Breakfast Procedure for Hybrid/Online Model

- Transportation arrives within 10 minutes of the school start time, 7:30 am
- Playground equipment (structures) are taped off, no recess before school begins
- Students will not play on the field in the morning
- Staff will be at Entry Doors to school to control/limit traffic, check for face masks and backpacks
- Students will wash/sanitize hands in classroom upon arrival and after breakfast
- Students will report directly to classroom at 7:30.
- (Optional breakfast) Students will get ‘Grab & Go’ breakfast in cafeteria then go directly to class to eat and wash hands afterwards
- For tardy students- Parent/Guardian will sign in student outside the main entrance with a member of Bloom staff. Student will be escorted to learning space.

## Classroom Environment

- Room will be arranged for physical distancing/as much as possible; other furniture/soft items (curtains, rugs, bean bags, stuffed animals) removed; clutter and additional items removed
- Teachers’ personal items are removed from classroom
- Desks or tables for students will be placed 6 feet apart to allow for social distancing
- One kidney table remains in classroom for small group or individual group instruction
- Students will not share storage space
- Backpacks will be used to transport essential items such as devices, schoolwork, lunchbox, water bottle, and snacks to and from school (other non-essential items such as toys, games, cards, Legos or valuable items must be left at home)
- Students will be given pencil box, case or bag for school supplies (pencils, crayons, etc)
- Individual learning devices, textbooks, workbooks will be assigned to students
- Desktop computers can be used if they are sanitized immediately after use
- Hand washing/sanitizing standard routines will be taught, implemented, and practiced
- Hand washing/sanitizing to occur every two hours or as needed, before/after eating, after bathroom
- Students may bring individual sanitizer bottles in original package for themselves

**Transitions**

- There will be limited movement between locations
- Directional markings in hallway (stay to the right, do not touch walls)
- When walking in line, use ‘airplane arms’ to ensure social distancing
- Kinder and 1st graders may use a ‘walking rope’ to ensure distancing
- Hands-free door entry, prop open classroom doors within building where there is traffic
- OMA/Counselor/Library lessons will be taught online during Remote Learning
- GATE/EX-ED/ELD Resource lessons will be taught online during Remote Learning
- *Staff will escort students during transitions for OMA/Library/GATE/ELD/PE to facilitate social distancing during full-re-entry.

**Recess/ Healthy Play Requirements**

- Daily breaks will be scheduled throughout the day.
- Lunch and outdoor break will be on a staggered schedule to facilitate social distancing
- Outside recess will be assigned a ‘play zone’ to keep class cohorts separate with assigned staff
- Menu of socially distant activities
  - Walk laps, individual games such as jump roping, hula-hoop
- No use of playground structures
- Any equipment used must be disinfected afterward. Sanitizer station on playground with buckets of soapy water for equipment

**Lunch Procedure for Hybrid Model**
- Teachers/Proctors will take full 30-minute lunch
- Students and staff will enter and exit the cafeteria using different doors to facilitate one-way flow
- Students will use sanitizer before picking up lunch
- Signs about social distancing will be posted
- Streamline point of sale:
  - Barcode/computer method, only one adult uses touch key machine
  - Preferred method: Proctor marks rosters ahead of time and send to cafeteria to mark and charge
- Students carry own home-lunch (no communal storage)
- Hand disinfecting station in cafeteria
- Hand-washing/sanitizing routine before eating

**Campus can ensure social distancing in cafeteria, eat in cafeteria**

- Stagger or separate lunch schedules so there are fewer students in the cafeteria at one time
- Utilize patio tables for social distancing (tables are marked with tape)
- Mark tables with appropriate spacing (students sit diagonally) and assign class cohort zones

**Dismissal Process / Requirements:**

- Increase number of exit points/assign hallways/exits to grades to expand area for flow – signs designate exits
- Bus riders meet at East ramada
- Day Care Van riders meet outside at flag pole
- Staff will escort younger siblings to meet older sibling on basketball court to travel home together by bus, Daycare or parent pick up
- Assign designated areas for **valet parent pick up**
  - K-2 go to parking lot to area designated by grade level
  - 3-5 go to Southeast playground gate
- Large signs indicating locations for pick up
- If parents choose to wait for child on campus, they must wait outside and keep a safe distance from others
- Social distancing signage and directional arrows of marking by grade level/group and for parents
- Students not picked up will be escorted to cafeteria to wait. Staff/Office will contact parent – teachers will rotate monitoring the cafeteria until students are picked up