Arrival and Breakfast Procedure for Hybrid/Online Model

- Social distancing will be maintained at all times. Face masks will be mandatory.
- No student will be playing on the field in the morning.
- Playground equipment (structures) will be taped off.
- No before school recess.
- Halls will be designated as two way. (stay to the right)
- All students will enter through the front side door, using social distancing.
- Students who need breakfast may arrive at 8:00 am to eat. All other students will arrive on campus no earlier than 8:15 am.
- Students who need breakfast will go directly to the cafeteria to pick up their meal.
- Designated spots will be marked on our cafeteria tables where students will eat their breakfast.
• After eating, students will go directly to their classrooms. Students will sanitize hands after eating.
• Students who do not need breakfast will go directly to the classroom upon arriving at Borman.
• All staff on site will be responsible for monitoring social distancing and masks.
• Tardy wait zone – near the Be Kind mural – social distancing will be in place
• Parents and visitors will not have access to the building – we will have a monitor with the sign-in book near the front door – outside if weather permits

<table>
<thead>
<tr>
<th>Classroom Environment</th>
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<tbody>
<tr>
<td>• 10-14 student desks/classroom – 6 feet apart for physical distancing</td>
</tr>
<tr>
<td>• Desks will be arranged in same direction</td>
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<td>• All unnecessary furniture and teacher items will be removed – the only storage that we have is the electrical closet.</td>
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<tr>
<td>• TUSD cleaning protocols will be followed.</td>
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<tr>
<td>• Hand washing/sanitizing standard routines will be taught and implemented</td>
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<tr>
<td>• Hand sanitizer will be located in every classroom – available for students and staff</td>
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<tr>
<td>• Hands will be washed every two hours or before, if needed.</td>
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<tr>
<td>• Hand washing/sanitizing will occur before/after eating, and after using the bathroom</td>
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<td>• Students will have their own supplies located at their desks.</td>
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<tr>
<td>• Cubbies will be utilized if social distancing can be maintained</td>
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<tr>
<td>• Individual textbooks and learning aides will be assigned</td>
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<td>• Students will have their own laptop/headphones at their desk.</td>
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<tr>
<td>• Social distancing and wearing of face masks will be expected of all students and staff.</td>
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</tbody>
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<th>Transitions</th>
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<tbody>
<tr>
<td>• Social distancing will be maintained at all times.</td>
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<tr>
<td>• Face masks must be worn by all students and staff.</td>
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</tbody>
</table>
- Halls will be designated as two way. (stay to the right) Directional markings will be placed in hallways
- When walking in line, spread out to ensure social distancing
- Doors will be propped open within the building where there is traffic
- A schedule will be established/ followed so that no more than one class is in each hallway at a time.
- EX ED/GATE/ ELD Resource services will be provided online

### Recess/ Healthy Play Requirements

- A playground schedule will be followed
- One class will be allowed on the playground at a time or zones will be implemented if needed – cones will be used to create the zones
- No playground equipment will be utilized – it will have caution tape to show that it is closed
- Students will be monitored closely.
- Hand sanitizer will be brought out by staff for use on the playground.
- Students will participate in activities that require social distancing. (walking laps, running to the fence and back, etc.)
- Any equipment utilized by staff must be disinfected afterward.

### Lunch Procedure for Hybrid Model

- A staggered lunch schedule will be followed which will allow limited numbers of classes/students in the cafeteria at a time to ensure social distancing
- One door will be used for entering and the other door will be used to exit
- Floor markings and signs about social distancing will be posted
- Additional monitors will be needed
- Streamline point of sale – Barcode/computer method
• Grab and go meals will be utilized
• Lunch from home will be stored at the student’s desk or in assigned cubbies
• Lunch tables will be marked with labels where students may sit to eat – with social distancing in mind.
• Staff will be present to ensure that students through their trash away and safely clean up the eating area.
• After eating lunch, our students will sanitize their hands and then walk back to the classroom with staff.
• Staff providing supervision of the class will then take the students outside for a break
• Staff will disinfect tables continuously through the lunch period.
• If we have enough staff - Intermediate/ MS students may eat outside in the courtyard at designated spots. Students must be responsible for cleaning up their lunch area.
• Staff will sanitize the courtyard where it is possible.

Dismissal Process / Requirements:

• Classes will be dismissed on a staggered schedule.
• Students will be dismissed from the classroom, walk directly to their exit point, remembering social distancing. Staff will be in the hall to supervise.
• Kinder/ 1st/ 2nd grade students will be taken out to the front of the building where parents will pick up students. (Designated area)
• No parents, visitors, or volunteers are to enter the building
• Social distancing signage and directional arrows will be utilized
• Students are expected to leave the campus directly.