Arrival/Breakfast

- School Start: 8:20 – Student Drop Off: 8:10-8:20
  - Monitor at parent pick up W gate to greet students
  - K-2 drop off – W gate until numbers increase
  - 3-5 drop off – W gate, enter classrooms through playground doors
    - families with students in both grade bands may choose one location
  - Bus Riders – walk, physically distanced, from bus bay through SE gate
  - Students report to assigned learning space unless eating breakfast, in which case, students will go directly to cafeteria

- Breakfast
  - grab n go
  - low numbers of students – physically distanced in cafeteria
  - high numbers of students – physically distanced in learning spaces

- Tardy Students – report to front door with parent
  - six foot markings utilized on interior floors and exterior sidewalk
  - Office Manager greets families at door, Attendance Clerk documents tardy student, student provided late slip to take to class

Classroom Environment

- K-1 cohorts utilize shared learning space (cohorts will depend on numbers)
- 2-3 cohorts utilize shared learning space
- 4-5 cohorts utilize shared learning space
- clutter removed
- soft items removed
- tables facing forward
- students physically distanced utilizing computer/headphones to access online classes
- hands washed every two hours

Transitions

- limited to outside breaks, lunch, and restroom
- directional markings on hallway floor
- physically distanced when walking in line
Recess/Healthy Play

- outside zones assigned to each cohort of students within a learning space
- no use of playground structures
  - physically distanced activities such as relays, circle soccer, individual equipment (such as jump ropes and hula hoops) used if there is enough for each student (sanitized after each use), shadow tag, calisthenics, yoga, Miler Club
- monitor will have hand sanitizer readily available

Lunch

- grab n go
- low numbers of students – physically distanced in cafeteria
  - tables cleaned/sanitized after each class
- high numbers of students – physically distanced in learning spaces and cafeteria
- ramadas and courtyard can also be utilized
- students to use wash hands/use sanitizer before and after eating

Dismissal

- School Dismissal: 2:45
  - Kinder Siblings will be dismissed several minutes early to meet Kinder Student

- Valet Dismissal and Bus Riders
  - K-2 pick-up – West gate, parent pick up zone
  - 3-5 pick-up – West gate, dismiss to playground through outside doors
    - families with students in both grade bands may choose one location
    - students will remain in learning spaces, seated and physically distanced
  - Monitors located at doors in hallways to ensure students are physically distanced
  - Support staff will use radios to communicate which student(s) is/are being picked up
  - Bus riders will go to bus ramada and sit physically distanced waiting for their bus to arrive

- Late Pick Up
  - Students wait, seated and physically distanced, in office (east) hallway
  - Parents must pick up at front doors (east hallway)
six-foot markings utilized on exterior sidewalk
  ▪ parent will use buzzer system, show ID, student will be dismissed

• Early Pick Up
  o Parents requested to pick up by 2:15 or wait until dismissal due to lack of staff
  o Parent will use buzzer system, show ID, office personnel will document, student will be released through front door