Remote and In Person Learning Guidelines

Due to the COVID-19 public health crisis, teaching and learning will look very different in TUSD.

TUSD teachers will be using the Online Instructional model whether they are teaching remotely or in person.

This will allow students to access the same content regardless of the modality they select.

https://www.cdc.gov
Parameters/Guidance

- Campus Access
- Parent Communication
- Inclement Weather
- Assessment of Classroom
- Room Arrangement-Safety & Learning
- Sanitizing/Cleaning Procedures
- Re-Design of Master Schedule
- Directional Traffic Flow and Procedures of Movement at School
- Meetings and Gatherings
- All students must wear a mask prior to campus entry and throughout the school day.
Campus Access

Points of Entry and Exit

Student Drop Off Time: 8:00 AM

- Students will enter through designated locations
- Students who arrive by bus will stay together in their assigned location
- Students will adhere to social distancing
- Students will pickup breakfast and promptly go to assigned classroom
- Students will adhere to **UNIFORM DRESS CODE**
Campus Access

Points of Entry and Exit

6th Grade Pick Up/Dropoff

- 6th Graders will use the turn around at the west end of the parking lot for drop off and pick up.
- Pick up time is 3:50 PM
- Siblings will follow the schedule of the older student
Campus Access

Points of Entry and Exit

7th Grade Pick Up/Dropoff

- 7th Graders will use the gate on Sahara across from the basketball courts.
- Pick up time is 4:00 PM
- Siblings will follow the schedule of the older student
Campus Access

Points of Entry and Exit

8th Grade Pick Up/Dropoff

- 8th Graders will use the gate on Pima St.
- Pick up time is 4:10 PM
- Siblings will follow the schedule of the older student
Bus Riders-All Grades

- Students who ride the bus will wait in 7th period classroom until their bus arrives for pick up
- All students will have an assigned waiting location for arrival and departure
- During lunch, students will have assigned eating locations which will change periodically
Parent Communications

- Letter to Parents for 1st day of School
- Weekly School Newsletter includes all teachers
- Week Parent Link Messages
- Zoom Meetings with Parents as needed
In the event of Inclement Weather, students will report to an assigned area(s):

- Cafetiera
- Classrooms
- Library
- Courtyard
Assessment of Classroom/Room Arrangement

- Modified classroom layouts for safety and learning (10-14 students in a classroom)
- Removal of excess furniture
- One-way student entrance and exit
- All students must face the front of the classroom
- No Collaborative or partner work
- Open classroom doors to reduce the need to touch door handles
- Social distancing where possible
Assessment of Classroom/Room Arrangement

- Gym Sacks only
- Teachers will disinfect their keyboard and high touch areas each 100 minutes
- Student who need to call parents are asked to use their personal cell phones with adult permission
Sanitizing and Cleaning Procedures

- Scheduled disinfection of high-touch areas every 100 minutes
- Sanitizing between each class
- Sanitizing Stations in classrooms and at building entrances
- Restrooms will be monitored for the number of occupants
- Custodian will sanitize every 100 minutes
- One day per week for deep cleaning and disinfection
- No more than 1 student out of classroom at any given time
Staff and Students Safety Protocols

All staff must wear:

- Optional-Face Shield
- Face Mask
- Face Mask underneath Face Shield
- Optional-Lab Coat/Bring Change of Clothes to School

All Students Must wear:

- Face Mask
- School will provide mask if student does not have one

MASK MUST BE WORN ALL DAY
EXCEPTION- WHILE EATING LUNCH
Schedule

Mon., Tues., Thurs. and Friday

Schedule

Students will not rotate when in Learning Space

<table>
<thead>
<tr>
<th></th>
<th>Time</th>
<th>Min</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Hours</td>
<td>8:30-8:50</td>
<td>20</td>
</tr>
<tr>
<td>Announcements</td>
<td>8:44-8:50</td>
<td>6</td>
</tr>
<tr>
<td>1st Period</td>
<td>8:50-9:44</td>
<td>54</td>
</tr>
<tr>
<td>2nd Period</td>
<td>9:44-10:38</td>
<td>54</td>
</tr>
<tr>
<td>Break</td>
<td>10:38-10:44</td>
<td>6</td>
</tr>
<tr>
<td>3rd Period</td>
<td>10:44-11:38</td>
<td>54</td>
</tr>
<tr>
<td>4th Period</td>
<td>11:38-12:32</td>
<td>54</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:32-1:02</td>
<td>30</td>
</tr>
<tr>
<td>5th Period</td>
<td>1:02-1:56</td>
<td>54</td>
</tr>
<tr>
<td>6th Period</td>
<td>1:56-2:50</td>
<td>54</td>
</tr>
<tr>
<td>Break</td>
<td>2:50-2:56</td>
<td>6</td>
</tr>
<tr>
<td>7th Period</td>
<td>2:56-3:50</td>
<td>54</td>
</tr>
</tbody>
</table>

Total Instructional Minutes = 378
Schedule

Wednesday

<table>
<thead>
<tr>
<th>Min **</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Level Teams, Conference</td>
<td>8:30-9:14</td>
</tr>
<tr>
<td>APEX attendance 1st Period (All Periods Available)</td>
<td>8:44-9:14</td>
</tr>
<tr>
<td>1st Period</td>
<td>9:14-9:56</td>
</tr>
<tr>
<td>2nd Period</td>
<td>9:56-10:38</td>
</tr>
<tr>
<td>Break</td>
<td>10:38-10:44</td>
</tr>
<tr>
<td>3rd Period</td>
<td>10:44-11:26</td>
</tr>
<tr>
<td>4th Period</td>
<td>11:26-12:08</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:08-12:38</td>
</tr>
<tr>
<td>5th Period</td>
<td>12:38-1:20</td>
</tr>
<tr>
<td>6th Period</td>
<td>1:20-2:02</td>
</tr>
<tr>
<td>Break</td>
<td>2:02-2:08</td>
</tr>
<tr>
<td>7th Period</td>
<td>2:08-2:50</td>
</tr>
</tbody>
</table>

Total Instructional Minutes = 294

(Student’s Classroom location Subject to Change if a larger room is need.)
Directional Flow Mapping

- Identifying clear lines of movement on campus (one-way)
- Adults must make an appointment to enter campus, i.e. front office, classrooms, and common areas
- Teachers to enter the front office through back door
- Marked spaces on the field, pick/exit areas, lunch room and hallways to ensure physical distancing when possible.
- Signage to show flow, directions and exits
- Students will practice directional flow
- Restricting the number of students in hallways before and after school
Specific locations on campus will house public hand sanitizing stations.

- Front Office
- Library
- Computer Lab
- Cafeteria
- Hallways
- Classrooms
- Building Entrances
Meetings and Gatherings

Student appointment to meet with Admin, Dean, CSP, or Counselor for

- Schedule changes
- Discipline
- Questions
- Parents will call ahead for student pickup during class time
- Student late arrival use check in/out sheet by security camera
- Parent will meet student outside of front gate for early check-out
- All Conferences will be by Zoom unless other arrangements are made with teachers
- No large public gatherings
Thank you and Welcome back!

We appreciate your patience and kindness during this unusually school year.

Working together we will provide your child with a rigorous academic education.