Arrival and Breakfast Procedure for Hybrid/Online Model

- Enter through from doors only
- Campus opens at 7:25 a.m., Students may go to Cafeteria or report to designated holding place in the morning -
- Grab and Go Breakfast is served in cafeteria at 7:25 a.m., as socially distanced
- No before-school recess (Absolutely-NO EARLY DROP-OFF)
- Playground equipment (structures) are taped off
- No student will be playing on the field in the morning
- Wash or Sanitize hands before and after eating
- Transportation arrives within 10 minutes of the school start time
- Parents and visitors do not have access to the building unless signing in late child
- For tardy students, “wait” zones identified with visual cues for remaining apart for students/parents to check in to office. Breakfast will be offered.

Classroom Environment

- Remote Learning schedules / In-person learning schedules mirrors each other
- PBIS Expectations— school-wide in classrooms and online
- Student Snacks are to be brought from home at this time, snacks will not be provided by teachers / school for sanitary purposes
- Arrange desks/ tables for students to be facing in same direction, and physically distanced as much as possible
• Remove additional furniture/soft items (rugs, bean bags, stuffed animals) clutter and additional items removed
• No communal storage
• Handwashing Breaks routinely / Explicitly taught
• One ‘teacher’ table remains in classroom for small group or individual group instruction
• Door windows must be uncovered, except for lockdown
• Technology can be used if it can be sanitized immediately after use
• Students will be given storage for desk items (pencils, glue sticks, etc) such as cubbies, or zip locks to provide for assigned books and lunches
• Reasonable attempt to use face coverings
• Parents provide water bottles

Transitions

• Directional markings in hallway (two way, stay to the right, do not touch walls)
• When walking in line, spread out to ensure distancing
• Teacher escorts students to facilitate social distancing.
• Use face coverings, may be removed while students are eating

Recess/ Healthy Play Requirements

• Schedule separate times for class cohorts for outdoor recess
• Assign zones for outside recess to keep class cohorts separate
• No use of playground structures, caution tape used to identify closure
• Sports Equipment handled will be disinfected at the end of playtime. Sanitizer station on playground.
• Adults must remain with students at break time to ensure social distancing. A coordinated effort will occur, when adult breaks needed.

Lunch Procedure

• Teachers and proctors take full 30 minute lunch during this time
• Enter through one area and exit through another to facilitate one-way flow
• Utilize signs about social distancing
• Stagger or separate lunch schedules so there are less students in the cafeteria at one time
• Mark tables with appropriate spacing and assign class cohort zones
• Streamline point of sale
• Handwashing/sanitizing routine before eating
• Hand disinfecting station in cafeteria
• Lunch boxes will be set outside the classroom door prior to recess
Lunch Recess-

- Use Assigned zones for lunch recess to keep class cohorts separate
- Line up at bell, socially distanced
- Wash Hands when re-entering the classroom

Dismissal Process / Requirements:

- Valet only in the parking lots- parents who walk may not enter campus and will have a designated meeting spot
- Class cohorts will be given assigned dismissal spots outside
- Primary siblings will be escorted to the intermediate side, preferably by a support staff, primary students will remain with older sibling in their line
- Primary will be escorted to Daycare & Bus location
- Daycare & Bus will wait in an alternate location (lobby)
- After school program will pick up their students at end of instructional day
- All staff will use Radios to call students to cars
- Support staff will attend the valet line with support from classroom teachers as needed