Miles Exploratory Learning Center  
1400 E. Broadway Blvd  
Tucson, AZ  85719  
(520) 225-2200  
FAX (520) 225-2201  
Miles ELC Reentry Operations Guidance  
July 2021  
Principal  Patricia Ross

<table>
<thead>
<tr>
<th>Arrival Procedures</th>
<th>Implementation</th>
<th>Communication to Miles STAFF</th>
<th>Site Plan</th>
</tr>
</thead>
</table>
| No student will be playing on the field in AM | Drop at AM BELL  
Post GuideLines  
Masks must be worn  
Socially distance 6'ft apart  
Stay safe  
Email parents  
Community ZOOM | • Weekly team level ZOOM mtgs to inform  
June 15th-Teacher Mtg to confirm GL  
• **Power point** presented to all Miles Families and emailed with GL  
• July 31stZOOM family meeting to clarify Q&A | • Signs ready to post for no AM playground-  
Drop at BELL  
• Assign areas for drop off by student groups  
• Assign monitors to pick up student groups |

<table>
<thead>
<tr>
<th>Playground Equipment</th>
<th></th>
<th>Ready to tape off</th>
</tr>
</thead>
</table>
| Limited Access POINTS | Students will have name tags and color codes for their group cohort to gather. | • Weekly team level ZOOM mtgs to inform  
June 15th-Teacher Mtg to confirm GL  
• **Power point** presented to all Miles Families | Signs will be posted  
Monitors assist with student designation and gather students for escorting to classroom. |
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<th>and emailed with GL</th>
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<tbody>
<tr>
<td>July 31st ZOOM family meeting to clarify Q&amp;A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Students escorted directly to CR</th>
<th>Notify staff and Community</th>
<th>Monitors and TA’s and teacher rotation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents / Visitors do not have access to the building unless signing</td>
<td>Implementation</td>
<td>Communication to Miles Staff</td>
</tr>
<tr>
<td>Hygiene procedures - hand washing, masks</td>
<td>DNA</td>
<td>Site Plan</td>
</tr>
<tr>
<td>No breakfast service</td>
<td>DNA</td>
<td>No Breakfast service</td>
</tr>
</tbody>
</table>

**CLASSROOM ENVIRONMENT**

<table>
<thead>
<tr>
<th>Arrange classroom for physically distanced</th>
<th>7 classrooms are set up meeting the GL required</th>
<th>Parents registration for in-building and remote learning</th>
</tr>
</thead>
</table>
| 7 Rooms Learning Spaces  
Additional locations identified | 95% registration complete July 30, 2020  
In building- 72 & Remote 225 | Set up for in-building learning places |

<table>
<thead>
<tr>
<th>Classroom Environment</th>
<th>Site Plan</th>
</tr>
</thead>
</table>
| Desks and Tables arranged | 95% registration complete July 30, 2020  
In building- 72 & Remote 225 |
| Individual learning supplies- No communal storage | Parent notification for school supply suggestions- individual snap containers, Busy Bag for individual supplies. No communal materials.. | Back to school letters. |
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| Hygiene | Masks required  
Mask holder recommended.  
|---|---|
| Masks Required 5yr old and above  
Hand washing—Hand sanitizer  
Sanitizing all areas- High Touch areas  
Cleaning protocols followed | Dispensers, sanitizer dispensers,  
Students will be taught sanitation and hygiene  
Hand washing  
| Time allocated for handwashing and sanitizing procedures.  
Cleaning chemicals used by employees only.  
Students do not handle chemicals  
|---|---|
| Lunch Procedure for /On Line model | Staggered schedule allowing for seating at physical distance and time for outside playground -walking track areas.  
Heat Advisory will dictate out door seating- substitute CR  
| Weekly team level ZOOM mtgs to inform /discuss and decide on policy.  
June 15th- Teacher Mtg to confirm GL  
• **Power point** presented to all Miles Families and emailed with GL  
• **July**  
31st ZOOM family meeting to clarify Q&A  
K-11:15  
K,1 -11:15  
1,2 -11:30  
3,4,5 -11:45- cafeteria  
3,4,5-11:45—Crt Yard or CR  
3,4,5-12:00  
MS-(98students)  
12:30- 12:45  
1:00  
Staggering lunches depending on heat advisory for outdoor eating and classroom delivery  
| Combination of in class delivery and  
| Seating arrangements  
|---|---|

K-11:15  
K,1 -11:15
<table>
<thead>
<tr>
<th>Transitions</th>
<th>Implementation</th>
<th>Communication</th>
<th>Site Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cohorts and small groups (15)</td>
<td>Hallway marking, directional signs</td>
<td>Staff team planning to review movement, groups and cohorts,</td>
<td>Teachers will train and practice orderly movement. 6 ft distance</td>
</tr>
<tr>
<td>move in a limited way. K,1,2 taught distance with rope, marked tennis ball’ Older students shown 6-8”foot distance in numerous environments to practice and understand.</td>
<td></td>
<td>directional flow reviews. Coordinate and adhere to traffic flow</td>
<td></td>
</tr>
<tr>
<td>Hands free door opening (props)</td>
<td>One direction movement in public areas.</td>
<td></td>
<td>Teachers move students do not as much as possible.</td>
</tr>
<tr>
<td>Special Education services</td>
<td>Inclusion/Push in services.</td>
<td></td>
<td>Push in model Team teaching in building and remote.</td>
</tr>
<tr>
<td>Recess/Healthy Play Requirements</td>
<td>Teach games and activity for outdoor activity Review Healthy Play/Creative Play games and physical movement ideas</td>
<td>Teacher/Staff meeting to discuss healthy Play activities. Create schedules to ensure distancing and limiting number of students</td>
<td>Track Field area chalked and cones place to designate areas. Crt Yard use; Examples: jump ropes, Hula Hoops, Bikes on track limit numbers, sensory trail, hop scotch Cafeteria for jacks competition</td>
</tr>
</tbody>
</table>

1,2 -11:30
3,4,5 -11:45 - cafeteria
3,4,5 -11:45 - Crt Yard or CR
3,4,5 -12:00
MS-(98 students)
12:30-12:45
cafeteria seating. Numbers will dictate seating and schedules. Out door/classroom/cafeteria
Decals placed on Cafeteria tables to mark for physical 6 ft seating.

Create solo physical separation play
Playground area chalked and marked
Signs and school marking
Track Field area chalked and cones place to designate areas. Crt Yard use; Examples: jump ropes, Hula Hoops, Bikes on track limit numbers, sensory trail, hop scotch Cafeteria for jacks competition
Sanitizing Practices

- ALL equipment sanitized
  - Set aside for 2 days before using
  - Mister used on sets of equipment like bikes

*Power Point presentation presented to staff, parents and ready to use as teaching tool for students.

July 31st last presentation

U-Tube video of school with Covid-19 practices in place for visual presentation.

**In- Building Learning Spaces** Have additional requirements.

Follow all protocols and guidance to protect students, families, staff and the community.

Students move in groups of **no more than 15**.

**Cohorts of small groups** are created for all learning space in building (groups stay together and limit interaction). Record contacts - Contact tracing preparation.

**6-8ft distance** in all learning spaces and cafeteria out-door learning spaces

**Masks are required** outdoor breaks for mask removal supervised by monitors and proctors.

**Meetings and Gatherings** No assemblies in person - No school field trips scheduled