# Roskruge REENTRY Plan 2020-2021

## CLASSROOM ENVIRONMENT

1. Assessment of each classroom, schedule, storage of additional items
   a. Excess furniture will be removed. Personal items will be taken home and used furniture will be stored.
   b. Students will not be able to share glue sticks, pencils etc. in the classroom.
   c. Elementary students will use lockers to store their materials
   d. All books will be assigned to students for use
   e. Computers will be distributed to ensure everyone has technology.
   f. Students will wash their hands and use hand sanitizer as they enter the classroom.

2. Room Arrangement for optimal safety and learning
   a. All classrooms will be arranged with 6ft. physical distancing.
   b. Desks and tables will be arranged to face in the same direction.
   c. Seating will be marked so students know where to sit.

3. Sanitizing Standard, procedures taught, communication to parents
   a. Classroom will be sanitized when student take a break, lunch, end of day.

4. Student learning aides and storage
   a. All student supplies will be stored in the lockers for elementary and on their person for Middle School.

## ARRIVAL AND BREAKFAST PROCEDURES

1. Transportation: What time is drop-off, early or late arrivals
   a. Drop off should be no earlier 8:20 if possible.
   b. Students will report to their designated Learning Space
   c. Student will wait on the front steps 6 feet apart to ensure social distancing.

2. Parent Communication- Meetings, Parent Links, Newsletter, etc before 1st day of school
   a. Parent link email
   b. Newsletter
   c. Parent link phone calls

3. Logistics of eating in classroom- movement from class to cafeteria (Grab and Go), disposal of trash
   a. Students will get their breakfast and report to their learning space.
   b. Students will wash their hands and sanitize prior to eating
   c. Custodian will remove trash after breakfast.
   d. Classroom monitor will place the trash can outside the classroom to prevent disruption to the classroom.
   e. Students will remain seated in their assigned seat.

4. Early and late arrivals-designated areas, escorts to class or designated areas
   a. Student that are late will line up in the front of the school with social distancing in mind.
   b. Assigned staff will escort the students to the learning space to ensure no safety

## TRANSITIONS

1. Assessment of traffic flow, areas of high traffic
   a. All areas will have directions for the flow of traffic.
   b. Students will be asked to go up the stairs on the right and down the stairs on the left.
   C. Cafeteria – students will use the social distancing protocols to ensure safety.

2. Procedures of movement around the campus for all grade levels
   a. Students will follow traffic flow directions.
   b. We will prop the door open in the morning to help with hands free entry.
3. Assess schedules of the programs at your school sites
   a. Students will follow the schedules and adjust as necessary
   b. Special will be available for students
4. Assess programs and resources-push-in model
   a. All Resource programs will push in and teachers will work with the teachers for access to students.

**RECESS/HEALTHY PLAY REQUIREMENTS:**

1. Assessment of your field, open space outside, identifying zones
   a. Students will be given activities that they can do at lunch.
   b. We will assign students various time to be on the playground
   c. Students will be socially distanced while out on the playground.
2. Inventory of cones, marking chalk, etc.
   a. We will inventory our cones used for Parent pick up.
3. Inventory of play equipment, balls, hula hoops, safe and washable, socially distant games
   a. None of these items will be used while outside.
4. Procedures for sanitizing play equipment
   a. We will sanitize any equipment that might be used.

**LUNCH PROCEDURE FOR HYBRID/ONLINE MODEL**

1. Assess the configuration of your cafeteria-space-physical distance
   a. Tables have been removed to ensure social distancing.
   b. All tables are facing the same direction.
   c. Students will use floor markings ensure social distancing.
   d. Tables will have markings with designation
2. Procedures for traffic flow around the cafeteria
   a. Students will follow the flow of traffic in the halls. Floor markings
   b. Staff will ensure students are following the procedures.
3. Assess your lunch schedules and how to stagger your times
   a. Students eat lunch in the cafeteria and breakfast in their learning space.
   b. Lunches will be staggered in order to ensure all the students are socially distanced.
   c. Students will follow the schedule created.
4. Identity staff that will help with the physical distancing, cleanup, supervision, designated areas, etc.
   a. Staff will help with ensuring physical distancing is taking place.
   b. Tables will be marked with appropriate spacing.
   c. Students will be given grab and go lunches
5. Transitions to outside recess, at assigned locations, escort, supervision, etc.
   a. Students will be staggered and will create areas to ensure physically distanced areas.
DISSMISAL PROCESS / REQUIREMENTS:

1. Identify exits, assessment of traffic flow, areas of high traffic, physical distancing signage
   a. Students will be released at staggered intervals to avoid congested areas.
   b. Exits will be monitored for physical distancing.
   c. We will have one entrance for the morning and one exit for the afternoon.

2. Procedures of movement out of the classroom to outside areas for dismissal and pickup
   a. Student will be walked outside at the end of the day.
   b. Students will report the bus bay when the bus arrives
   c. Students will walk to parent pick up and staff will ensure physical distancing.

3. Assess bus/van/parent pickup schedules and procedures at your school sites
   a. Students will walk to bus bay or parent pick up at the end of the day.
   b. Staff will ensure students are physically distancing while waiting for pick up.

4. Communication to parents about procedures and school expectations about safety
   a. No parents will be allowed into the building unless necessary.
   b. Parents will pick up their child at parent pick up.
   c. We will send parent links to parents to ensure they know where to pick up their child.