ARRIVAL

Arrival Protocol

- Designated Entry Points and Alternate Entry Points with Visible Signage/Supervision
  - Assigned staff supervision to enforce safety and social distancing requirements
- Designated Drop Off Locations with Visible Signage/Supervision
  - School Buses (curbside) on Pantano Drive
  - Student Pick Up in Staff Parking Lot (South of Administration Building)
    - Visitors will stay in their vehicle
- Student Entry
  - Face Coverings are required and enforced
  - School ID/StudentVUE must be presented upon entry
  - Health Questions
  - Breakfast Stations (Grab N Go)
  - Designated Common Areas
  - District-wide Reporting and Tracing Processes
- Staff/Visitor Entry
  - Face Coverings are required and enforced
  - ID Required
  - Health Questions/Attestations
  - District-wide Reporting and Tracing Processes

CLASSROOM ENVIRONMENT

Classroom Protocol

- Room arrangement for optimal safety and learning
  - Classrooms designed/desks will be physically distanced as space allows
  - Learning Spaces designed using 6ft spacing—not to exceed 15 students in a room
  - Face coverings are required and enforced
- Sanitizing Classrooms
  - Sanitizing is done in classrooms during extended 7-minute passing periods
  - All staff trained on cleaning procedures prior to in-person instruction
CAMPUS TRANSITIONS

Transition Protocol

- All buildings will have only one designated entrance and exit with Visible Signage/Supervision
  - Face Coverings are required and enforced
- Restroom Use Protocol
  - Restroom use will be limited/monitored for social distancing
    - Teachers will release one student at a time only
    - No more than two students will be allowed in restroom at one time
    - Students who use restroom will be documented for tracing purposes
  - Restrooms will be sanitized hourly
  - Staggered dismissals from classrooms
  - Restroom supervision
- Passing Period Protocol
  - Visible Signage/Supervision to enforce safety and social distancing requirements
  - 7-minute passing periods for classroom sanitation
  - Offices will remain closed during transitions; electronic appointments will be required.

LUNCH PROCEDURE

Cafeteria/Lunch Protocol

- Release to lunch will follow established Transition Protocol (see Campus Transitions)
  - Hallway Markings for Foot Traffic Flow
  - One Entrance/One Exit
  - Face Coverings are required and enforced (unless eating)
- Social Distancing (with signage) in the following lunch-related areas:
  - Multiple Lunch Lines/Service Stations
  - Cafeteria
  - Outdoor Designated Dining Areas
- Grab and Go Lunches
  - Bar Code Reader to minimize contact/exchange
- Hand Sanitizing Stations strategically located in designated dining areas
- Designated staff supervision to enforce safety and social distancing
  - Students will not be permitted to engage in outside recreational activities, i.e. basketball, football, etc.
  - Designated/trained staff for cleanup

DISMISSAL

Dismissal Protocol

- Designated Exits (2) and Alternate Exits with Visible Signage/Supervision
  - Assigned staff supervision to enforce safety and social distancing requirements
  - Face coverings are required enforced
- Designated Pick-up Locations with Visible Signage/Supervision
  - School Buses (curbside) on Pantano Drive
  - Student Pick Up in Staff Parking Lot (South of Administration Building)
    - Visitors will stay in their vehicles
    - Face coverings required and enforced