

TUCSON UNIFIED SCHOOL DISTRICT

FOOD SERVICES DEPARTMENT

2150 East Fifteenth Street
Tucson, Arizona 85719-6316

Office: (520) 225-4700
FAX: (520) 225-4729

APPLICATION FOR MEALS FOR 2018 SUMMER FOOD SERVICE PROGRAM (SFSP)

One Application per program, per site, please. You may make copies of this form for additional locations or additional programs. It is also available on the TUSD Internet site. Submitting an application does not constitute that meals will be offered. A notification will follow confirming the status of your meal program.

All TUSD Schools please fill out this section:

Program Title: _____ Program Location: _____
 Program Site Contact Person: _____ Program Site Phone Number: _____
 Email Address: _____ Days of Operation: _____ thru _____
 Program Projected Enrollment: _____ Program Hours: Opening Time: _____ Closing Time: _____
 Breakfast Service* Yes No Desired Service Time: Start: _____ End: _____
 Lunch Service* Yes No Desired Service Time: Start: _____ End: _____
 Meal Service Program Start Date: _____ Last Meal Date: _____
Anticipated Breakfast Meal Participation: _____ **Anticipated** Lunch Meal Participation: _____
Your site participation must meet the minimum of 40 students required per meal, in order to continue site service.
If your site does not meet the minimum required your students may participate in a nearby service site.
 Special requirements or other information: _____
 Designated Service Area: _____
 If you are aware of any other programs besides your program operating at your site, please list them: _____

All Non-TUSD Sites please fill out this section:

Program Site Sponsoring Agency (if applicable i.e., Tucson Parks and Rec., or Pima Co. Parks & Rec.) _____
 Previous TUSD Production Site: _____ Sponsoring Agency Contact Person: _____
 Sponsoring Agency Phone Number: _____ Sponsoring Agency Address: _____
 Email Address: _____ Days of Operation: _____ thru _____
 Program Projected Enrollment: _____ Program Hours: Opening Time: _____ Closing Time: _____
 Breakfast Service* Yes No Desired Service Time: Start: _____ End: _____
 Lunch Service* Yes No Desired Service Time: Start: _____ End: _____
 Meal Service Program Start Date: _____ Last Meal Date: _____
Anticipated Breakfast Meal Participation: _____ **Anticipated** Lunch Meal Participation: _____
Your site and/or program must meet the minimum of 40 students required per meal, in order to continue site service.
If your site does not meet the minimum required your students may participate in a nearby service site.
 Special requirements or other information: _____
 Designated Service Area: _____
 Name of Designated Staff Member & Alternate Staff Member In Charge of Distribution & Documentation of Meal Service
 1. _____ Contact Info _____
 2. _____ Contact Info _____

MANDATORY CRITERIA FOR OPEN FOOD SERVICE SITES

- As an open site meal service will be available to the public. Please take necessary steps to allow meal service access to all children regardless if they are or are not participating in a summer program at the site.
- Posting of the Food Service program availability dates and times of service on marquees, if available.
- Minimum of 40 students participating in each meal service.
- Posting at the main entrance to the center or facility, a sign at least 36" by 24" of the Food Service program date and times of service and location within the building.
- Readily visible and effective signage directing program participants to the area where the Summer Meals are being served.
- Reminder that the Feeding program is required to continue to operate even though some of the service site's programs' participants may be attending a field trip that day.

Signed: _____ Date: _____

Phone Number: _____ Fax Number: _____

The Deadline for submitting this SFSP application is April 6, 2018. You may Fax the completed Application Form.

All programs may begin service on Monday, June 4th. Last day for meal service will be Friday June 29th special consideration can be given if your program begins earlier or ends later than the posted service dates. NON-TUSD sites operational dates will coincide with TUSD production site program dates. *Please coordinate meal service times with bus schedules. A minimum of 30 minutes should be allowed for participants to be served a meal and have time to eat. Meal times will be coordinated with other programs at the same time. Two sites within a quarter of a mile of each other may be asked to share one site location. **Program sites must have a minimum of 40 students participating in meal service at each meal.** NON-TUSD sites must designate a 1 staff member and 1 alternate staff member who will be in charge of distribution and documentation of meal service.